

Phillips Board of Education Regular Board Meeting

Monday, June 20, 2022

Board of Education Regular Board Meeting
District Office/Early Learning Center - Commons

PUBLIC NOTICE: The health of District employees, School Board, and the community is our number one priority. Therefore, the District will be taking precautionary measures consistent with CDC recommendations. Please consider joining the meeting remotely through the video conference access as provided below:

Join Zoom Meeting

<https://us06web.zoom.us/j/89371218393?pwd=MFpUONkY3RlZ1d0SCttcWxIT0Rxdz09>

Meeting ID: 893 7121 8393

Passcode: 599660

One tap mobile

+13017158592,,89371218393# US (Washington DC)

+13126266799,,89371218393# US (Chicago)

Dial by your location

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Our Vision:

Preparing for Tomorrow

Our Mission:

To inspire and empower all students to reach their greatest potential.

Our Goals:

- Review and assess educational opportunities annually throughout the District that enables each student to achieve their greatest academic and social growth.
 - Develop annual objectives and plans that will promote safety and security.
- To create added awareness of the District by implementing or expanding communication strategies that involve family and community members throughout the District.

Board Meeting Agenda		Facilitator	Pg #
I.	Call to Order	Pesko	
II.	Roll Call of Board Members	Pesko	
III.	Public notice of this meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the School District of Phillips' website, and the Price County Review	Pesko	
IV.	Public Participation Forum – Where members of the public will be allowed to make brief presentations to the board on items of interest to the school district. No action will be taken on items presented.	Pesko	
V.	Administrative Reports, Committee Reports, and Conference/ Workshop Reports		
	A. Phillips Elementary School Principal Report	Scholz	
	1. Move to New Elementary Building		
	2. Annual AGR Report		
	B. Director of Pupil Services Report	Lemke	
	1. ACP website update		
	C. School Forest Committee Report	Scholz	
	D. Policy Committee Report	Denzine	
	E. Revenue Committee Report	Baxter	
	F. Transportation/Facilities Committee Report	Baxter	
	G. Business Services Committee Report	Baxter	
	Items for Discussion and Possible Action		
	A. Monthly Owner Report from Miron Construction	Pesko	
	B. 2022-2023 Staffing Update	Pesko	
VI.	C. Building Administration Structure Review (4K-5 and 6-12 Principals)	Pesko	
	D. Employee Handbook Revision review	Pesko	
	E. Approve Annual Renewal of Line of Credit through Forward Bank	Lehman	
	F. Approve Purchase of Dishwasher for \$54,840.00.	Lehman	
	G. Approval of Naming Rights for School Forest Building \$200,000 for a Lifetime	Pesko	
	Consent Items	Pesko	
	A. Approval of Minutes from May 16, 2022 Board Meeting		3-6
	B. Approval of Personnel Report		7
VII.	C. Approval of Bills		PDF
	Scheduling Future Board Meetings	Pesko	
VIII.	Adjourn	Pesko	
IX.			

MINUTES OF PHILLIPS BOARD OF EDUCATION ORGANIZATIONAL MEETING
Monday, May 16, 2022

- I. The Phillips Board of Education organizational meeting was called to order by President Pesko at 5:00 p.m. in the Phillips High Library. The Pledge of Allegiance was done.
- II. Present: Baxter, Bilgrien, Denzine, Fox, Halmstad, Krog, Pesko, Rose, Van De Voort, and Student Liaison.
- III. Administration present: Superintendent Morgan and Principal Scholz. Others: Staff and community members. The meeting was available via Zoom for online attendance.
- IV. President Pesko stated that public notice of the meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the School District of Phillips' website, and the Price County Review.
- V. Rick Morgan was appointed the meeting chairperson and explained the election process for Board officers.
 - A. Kevin Rose nominated Jon Pesko for President. Motion (Rose/Krog) to close nominations and have the secretary cast a unanimous vote for Jon Pesko as President. Motion carried.
 - B. Kevin Rose nominated Marty Krog for Vice President. Motion (Rose/Halmstad) to close nominations and have the secretary cast a unanimous vote for Marty Krog as Vice President. Motion carried.
 - C. Marty Krog nominated Anne Baxter for Clerk. Motion (Krog/Van De Voort) to close nominations and have the secretary cast a unanimous vote for Anne Baxter as Clerk. Motion carried.
 - D. Joe Fox nominated Becky Denzine for Treasurer. Anne Baxter nominated Kevin Rose for Treasurer. A secret ballot was used. Becky Denzine was elected as Treasurer.
 - E. Joe Fox was appointed the CESA #12 Delegate. Jon Pesko was appointed as the WASB Delegate.
 - F. The Board president, clerk, and treasurer were designated as check signers for the district.
 - G. Motion (Baxter/Rose) to designate the Price County Review as the district newspaper. Motion carried 9-0.
 - H. President Pesko will review committee assignments. Board members interested in specific assignments should contact President Pesko.
 - I. Board meeting dates for 2022-2023 and the 2022 annual meeting date were reviewed.
- VI. Motion (Fox/Krog) to adjourn the organizational meeting at 5:10 pm. Motion carried 9-0.

MINUTES OF PHILLIPS BOARD OF EDUCATION REGULAR MEETING
Monday, May 16, 2022

- I. The Phillips Board of Education regular meeting was called to order by President Pesko at 5:10 p.m. in the Phillips High School Library.
- II. Present: Baxter, Bilgrien, Denzine, Fox, Halmstad, Krog, Pesko, Rose, Van De Voort, and Student Liaison. Administration present: Superintendent Morgan, Principal Scholz and Hoogland Others: Staff and community members. The meeting was available via Zoom for online attendance.
- III. President Pesko stated that public notice of the meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the School District of Phillips' website, and the Price County Review.
- IV. Public Participation - Shirley Smith thanked the district for including the board member emails on the website and noted that the School Forest is not well marked.
- V. Rick Morgan recognized professional retirements of Colin Hoogland and Bob Dural. Retirees Vicki Lemke, Rod Dymesich, and Paul Feuerer were not present at the meeting.
- VI. Administrative and Committee Reports
 - A. Dave Scholz, Elementary Principal
 1. Kristin Hickerson was present to give an update on the 2022 summer school session that will begin on June 1. There are 22 teachers, 14 aides, and 167 students signed up at this time.
 2. May 5th was a family night with baskets being raffled. May 19 is the Wax Museum, May 20 will be a rodeo theme activity afternoon, May 25th will be an all-school field trip to Jim Peck's, May 24th is the awards ceremony, May 26th is Meet Your Teacher day. May 27 & 31 will be moving days for PES staff.
 - C. Colin Hoogland, 6-12 Campus Principal
 1. Alec Bjork will be the 2022-2023 student liaison to the Board, Kendall Weik will be the alternative.
 2. Iliana Winter has been doing weekly radio spots to highlight high school activities.
 - D. Vicki Lemke, Pupil Services Director was unable to attend the meeting.
 - E. Rick Morgan - Superintendent Report
 1. Phillips Elementary staff will be moving on May 27 and May 31st to their new facility..
 2. Beginning June 2nd the main entrance to the high school will be closed for work on the parking lot with a projected completion date of the 2nd week in July. An Open House for the new facility is being planned on the August Board meeting date. The meeting will be held at 5pm with the Open House at 7:00 pm.
 3. July and August Board meetings will be held in the PES Commons. The June committee meetings will be held at PES. The August board meeting will return to the auditorium if all work is completed there.
 - F. Student Liaison Morrone
 1. The current sports team's records and accomplishments were reviewed, along with the senior's week schedule, and other student activities for the end of the year.
 2. Students of the month at PhMS were Nickolas Matthewson:(6), Katelyn Kurth and Trevin Tovar (7), and Emily Lamy (8).
 3. A report on the Northwoods Youth for Global Ecology trip to Costa Rica was given with testimonies read from some of the members

4. Samantha thanked members of the high school staff that she worked with this past year and Board members for her experience as the student liaison and welcomed Alec Bjork for next year.
- G. Policy committee meeting on May 11, 2022 was canceled.
- H. Revenue committee met on May 12, 2022 and discussed:
 1. The auditorium refresh project is going well. Northwoods Players has raised \$154,200.00 to date; discussed a donor recognition plaque; a temporary sign will be made for the open house and final sign will be made with the help of students in tech-ed next year; replacing doors from the commons into the auditorium with sound proof doors; going ahead with glass entry way at current main entrance stages.
 2. School forest facility notes from the last meeting - Nick Gabay shared a drawing of the building project; beginning stages of fundraising was discussed, committee is looking for sub committee members to help with this process.
 3. Greenhouse/Aquaponics systems are still in planning stages, ESSR Funds could be accessed for these projects depending on component needs and if they fit ESSR criteria. Geothermal grants may be available
- I. Facilities and transportation committee met on May 12, 2022.:
 1. Facility items included the end of construction projects on track; still waiting to hear from Rhinelander YMCA regarding the old elementary school use; and elementary gym roof still in discussion stages.
 2. Transportation items included holding an extraction bus drill with the fire department, bus driver end of year cookout; bus driver is needed; looking into route changes to possibly make routes shorter or more efficient.
- J. Business services committee met on May 12, 2022 and discussed:
 1. Construction update
 2. 2022-2023 staffing updates and current vacancies needing to be filled.
 3. Summer meeting schedule for board meetings and committee meetings.
 4. District moving schedule
 5. 2022 food service and maintenance team planning.
 6. Retirement bells will be presented during the May board meeting
 7. Regular agenda was reviewed and amendments made.
 8. Other items included a request for a district wide survey regarding the teaching of sexuality, race, and gender identity.
 9. Bills will be reviewed before Monday's board meeting.

VII. Items for Discussion and Possible Action

- A. President Pesko reported that we are finishing Phase 4 and the punchlist. One more DNR required pond will be created, and we are looking at a refresh of high school bathrooms.
- B. The 6-12 Principal position and administrative building structure review will be discussed in closed session this evening.
- C. No changes have been requested for the Employee Handbook.
- D. Motion (Rose/Krog) to approve 18 open enrollment requests to enter the School District of Phillips beginning with the 2022-2023 school year. Motion carried 9-0.
- E. Motion (Rose/Krog) to approve three open enrollment requests for students to attend non-resident districts beginning with the 2022-2023 school year. Motion carried 9-0.

VIII. Consent Items - Motion (Van De Voort/Denzine) to approve the following consent items. Motion carried 9-0.

- A. Minutes from April 25, 2022 Board Meeting.
- B. Personnel report - Accepted resignations from David Kelly, custodian (7 years); Lynn Olson, Title I teacher (6 years), and Erika Smith, paraprofessional (1 year). Approved hiring of Katherine Peterson as pupil services director, and Holly DeGroot as cook/server.

- C. Approve bills from April 2022 (#349849-350045 and wires) for a total of \$516,030.19)..
- IX. The next regular board meeting will be held on June 20, 2022 at the Phillips Elementary School Commons.
- X. Motion (Fox/Rose) Motion to convene into executive session at the conclusion of the open session pursuant to: WI Stat. Sec. 19.85(1)(c) for the purpose of considering employment, promotion, retirement, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and (f) performance evaluation of teaching staff including the preliminary consideration of discontinuing the employment of member(s) of the teaching staff.. Motion carried 9-0 with roll call vote at 6:20 p.m.
- Notice of Renewal/NonRenewal of Employment Contracts
 - Compensation Requests for 2022-2023
 - Contract(s) "offer of employment" 2022-2023
 - Building Administration Team Structure 2022-2023
- XI. Motion (Halmstad/Denzine) to reconvene into open session pursuant to WI Stat. Sec. 19.85(1), if necessary, to act on motions made during the executive session. Motion carried 9-0 with roll call vote..
- XII. Action Items
- A. Motion (Krog/Rose) to direct administration to offer contract to candidate discussed. Motion carried 7-0-2 (Abstain: Bilgrien, Van De Voort).
- XIII. Motion (Halmstad/Krog) to adjourn. Motion carried 9-0. Meeting adjourned at 7:23 p.m.

Respectfully submitted,

Anne Baxter, Clerk
Board of Education

**Personnel Report - Amended
May 14, 2022 to June 17, 2022**

New Hires/Transfers

Name/Position	Status	Hiring Salary	Previous Salary	Effective Date
Kevin Wellman 6-12 Principal	Replace Colin Hoogland	\$90,000	\$106,647.65	7/1/2022
Emily Knipp HS Social Studies Teacher	Replace Paul Feuerer	\$40,000	\$54,061.52	8/22/22
Sue Elliott MS Science Teacher	Replace Rod Dymseich	\$58,000	\$66,729.96	8/22/22

Recruitment

Position	Position Status	Location	Posting Date
Elementary Special Education Teacher	Replace Tara Strassburger	PES	6/4/21
Paraprofessional - Spanish Speaking	New Position	PES	1/24/22
High School Science Teacher	Replace Bob Dural	PHS	4/7/22
Paraprofessionals	Staffing Plan	PES	6/15/22
50% Title I/50% ESL	Replace Lynn Olson & Staffing Plan	PES	6/15/22
JV Volleyball Coach	Replace Jodi Podmolik	PHS	
MS Head Football Coach	Replace Kurt Weber	PHS	
MS Volleyball Coach	One-Year for Leave of Absence	PhMS	

Resignations/Retirements

Name	Position	Resignation/Retirement	Effective Date	Years of Service	Location
Jodi Podmolik	JV volleyball coach	Resignation	5/16/2022	9	PHS
Fay Stewart	Paraprofessional	Position Ended	5/26/22	1	PES
Kurt Weber	MS Head Football	Resignation	5/28/22	3	PhMS

FDT	OBJ	FUNC	PRJ	OBJ	2021-22	2020-21	May 2021-22	2021-22	2021-22	2020-21	2020-21
					Revised Budget	Revised Budget	Monthly Activity	FYTD Activity	FYTD \$	Monthly Activity	FYTD \$
10E	---	11	---	UNDIFFERENTIATED CURRICULUM	1,778,037.00	1,849,896.81	156,935.76	1,581,736.86	88.96	154,545.40	85.22
10E	---	12	---	REGULAR CURRICULUM	2,034,725.88	2,007,216.87	154,609.00	1,620,305.19	79.63	162,186.69	83.56
10E	---	13	---	VOCATIONAL CURRICULUM	420,877.00	401,906.38	47,915.02	357,567.72	84.96	34,666.71	91.15
10E	---	14	---	PHYSICAL CURRICULUM	165,161.00	165,730.44	12,369.35	117,798.57	71.32	10,265.82	69.25
10E	---	16	---	CO-CURRICULAR ACTIVITIES	160,357.00	149,868.15	25,683.69	140,784.16	87.79	17,091.66	77.78
10E	---	17	---	OTHER SPECIAL NEEDS	7,942.00	11,417.00		5,570.00	70.13		44.58
10E	---	21	---	PUPIL SERVICES	288,516.27	287,975.16	33,453.55	261,808.92	90.71	23,175.04	81.72
10E	---	22	---	INSTRUCTIONAL STAFF SERVICES	319,683.27	417,913.29	75,479.93	290,425.39	90.85	35,023.49	76.66
10E	---	23	---	GENERAL ADMINISTRATION	277,555.00	288,910.00	17,445.23	240,326.57	86.59	16,424.73	80.31
10E	---	24	---	SCHOOL BUILDING ADMINISTRATION	617,803.59	732,000.39	39,044.49	530,958.44	85.94	21,522.59	64.37
10E	---	25	---	BUSINESS ADMINISTRATION	2,332,817.36	2,248,005.47	201,456.27	1,949,637.50	83.57	99,771.03	66.61
10E	---	26	---	CENTRAL SERVICES	47,002.96	32,640.00	2,398.73	36,531.66	77.72	1,814.41	84.36
10E	---	27	---	INSURANCE & JUDGMENTS	163,896.00	172,758.00	19,371.48	164,999.95	100.67	1,267.82	94.75
10E	---	28	---	DEBT SERVICES	22,127.00	51,011.00	1,793.53	21,522.36	97.27	1,793.53	42.19
10E	---	29	---	OTHER SUPPORT SERVICES	297,994.00	331,512.73	12,320.73	284,487.67	95.47	15,465.92	96.58
10E	---	41	---	TRANSFERS TO ANOTHER FUND	873,180.00	873,180.00					
10E	---	43	---	PURCHASED INSTRUCTIONAL SERV	590,795.00	534,868.00	43,147.30	106,124.20	17.96	54,052.58	18.33
10E	---	49	---	OTHER NON-PROGRAM TRANSACTIONS	2,040.00	2,040.00		151.97	7.45		
Grand Expense Totals					10,400,610.33	10,558,849.69	843,464.06	7,710,737.13	74.14	649,067.42	68.60

Number of Accounts: 1688

Funds Available to the District as of May, 2022:

First National Bank (General Checking)	1,712,944.50
Local Gov't Investment Pool	57,082.72
First National Bank (Savings)	4,400.04
Total	1,774,427.26

Current Line of Credit Balance (\$1,000,000 max)

1,000,000

Total Borrowed (through 05/31/22):

0.00

***** End of report *****

FDILOC SRC FUNC.	PRJ LOC	SRC	2021-22 Revised Budget	2020-21 Revised Budget	May 2021-22 Monthly Activi	May 2020-21 Monthly Activi	2021-22 FYTD Activity	2020-21 FYTD Activity	2021-22 FYTD \$	2020-21 FYTD \$
10R--- 211 50000-	---	CURRENT YEAR PROPERTY TAX	3,840,476.00	4,048,196.00	115,812.82	137,346.48	2,440,462.00	2,562,050.28	63.55	63.29
10R--- 213 50000-	---	MOBILE HOME TAX	1,713.00	1,713.00	409.47	282.09	2,062.22	2,015.42	120.39	117.65
10R--- 249 50000-	---	TRANSPORTATION FEES		4,000.00	129.20		229.20	226.48		5.66
10R--- 264 50000-	---	SURPLUS NON-CAPITAL OBJECTS		2,000.00			10.00	3,941.18	0.50	197.06
10R--- 271 50000-	---	ADMISSIONS					8,689.25			
10R--- 279 50000-	---	OTHER SCHOOL ACTIVITY INCOME		1,540.00	700.00		11,156.69	4,751.10		308.51
10R--- 280 50000-	---	INTEREST ON INVESTMENTS	12,000.00	8,700.00	509.60	584.71	7,061.80	10,769.00	58.85	123.78
10R--- 291 50000-	---	GIFTS, FUNDRAISING, CONTRIBS					-5,960.00	6,195.00		
10R--- 292 50000-	---	STUDENT FEES	5,000.00	7,300.00	110.00		6,248.00	6,056.00	124.96	82.96
10R--- 293 50000-	---	RENTALS	10,000.00	46,157.00	308.01		1,903.81	9,385.68	19.04	20.33
10R--- 345 50000-	---	OPEN ENROLLMENT WI SCH. DIST.	345,848.00	335,471.00				1,583.29		
10R--- 515 50000-	---	TRANSIT OF AIDS INTER. SOURCES								
10R--- 517 50000-	---	TRANSIT OF FEDERAL AIDS	4,646.00	4,646.00						
10R--- 612 50000-	---	TRANSPORTATION AID	61,415.00	61,415.00			40,035.00	56,210.00	65.19	91.52
10R--- 613 50000-	---	LIBRARY AID	30,951.00	30,951.00			33,548.00	30,979.00	108.39	100.09
10R--- 619 50000-	---	OTHER STATE AID						2,294.00		
10R--- 621 50000-	---	EQUALIZATION AID	3,701,480.00	3,465,914.00			2,405,962.00	2,217,248.00	65.00	63.97
10R--- 630 50000-	---	SPECIAL PROJECT GRANTS	110,230.00	117,905.00			7,720.00		7.00	
10R--- 650 50000-	---	SAGE AID	201,821.28	201,821.28			170,546.00	134,548.00	84.50	66.67
10R--- 660 50000-	---	STATE REVENUE THROUGH LOCAL	1,600.00	1,500.00			1,525.56	1,620.91	95.35	108.06
10R--- 691 50000-	---	COMPUTER AID	15,202.00	15,592.00	7,958.25	8,348.73	7,958.25	8,348.73	52.35	53.54
10R--- 694 50000-	---	Sparsity Aid					288,349.00			
10R--- 695 50000-	---	Per Pupil Aid	560,210.00	562,504.00			551,306.00	560,210.00	98.41	99.59
10R--- 696 50000-	---	High Cost Transportation Aid	90,000.00	90,000.00						
10R--- 699 50000-	---	OTHER STATE REVENUE	43,469.00	43,469.00				35,706.00		82.14
10R--- 730 50000-	---	SPECIAL PROJECT GRANTS	614,249.37	426,540.86	5,115.88	109,984.96	5,115.88	119,709.16	0.83	28.07
10R--- 751 50000-	---	ESEA TITLE IA	204,135.00	153,860.00		38,314.57	120,817.24	119,835.66	59.18	77.89
10R--- 780 50000-	---	FED AID THRU STATE NOT DPI	70,000.00	60,000.00	63,285.84	13,386.49	183,897.03	54,178.33	262.71	90.30
10R--- 861 50000-	---	EQUIPMENT SALES/LOSS				1,281.33	1,905.57	1,281.33		
10R--- 964 50000-	---	NON-CAPITAL INS SETTLMTS	30,000.00	25,000.00			2,450.00	74,820.00		299.28
10R--- 971 50000-	---	REFUNDS - PRIOR YR., E-RATE		30,000.00	172.27	27,598.46	17,739.81	31,029.99	59.13	103.43
10R--- 990 50000-	---	MISCELLANEOUS		101,811.00				111,053.82		109.08
10R--- 999 50000-	---	COPY FEES	50.00	100.00			89.59		179.18	
10-----	---	GENERAL FUND	9,913,026.65	9,848,106.14	194,511.34	337,127.82	6,310,827.90	6,166,046.36	63.66	62.61
Grand Revenue Totals			9,913,026.65	9,848,106.14	194,511.34	337,127.82	6,310,827.90	6,166,046.36	63.66	62.61