

# Phillips Board of Education Regular Board Meeting

Monday, July 20, 2020  
6:00 p.m.

**PUBLIC NOTICE:** The health of District employees, School Board, and the community is our number one priority. Therefore, the District will be taking precautionary measures consistent with CDC recommendations. Please consider joining the meeting remotely through the video conference access as provided below:

You are invited to a Zoom webinar.

When: Jul 20, 2020 06:00 PM Central Time (US and Canada)

Topic: School District of Phillips Board of Education Meeting

Please click the link below to join the webinar:

<https://zoom.us/j/91690667861?pwd=ek4vMWpsLzNnOGVJR0p4RzJuVHNNZz09>

Password: 2419

Or iPhone one-tap :

US: +13126266799,,91690667861# or +16465588656,,91690667861#

Or Telephone:

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US: +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592 or +1 346 248 7799  
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Webinar ID: 916 9066 7861

## **Our Vision:**

Preparing for Tomorrow

## **Our Mission:**

To inspire and empower all students to reach their greatest potential.

## **Our Goals:**

- Review and assess educational opportunities annually throughout the District that enables each student to achieve their greatest academic and social growth.
  - Develop annual objectives and plans that will promote safety and security.
- To create added awareness of the District by implementing or expanding communication strategies that involve family and community members throughout the District.

Board Meeting Agenda		Facilitator	Page #
I.	Call to Order (Pledge of Allegiance)	Pesko	
II.	Roll Call of Board Members	Pesko	
III.	Public notice of this meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the School District of Phillips' website, and the Price County Review	Pesko	
IV.	Public Participation Forum – Where members of the public will be allowed to make brief presentations to the board on items of interest to the school district. No action will be taken on items presented.	Pesko	
V.	Administrative Reports, Committee Reports, and Conference/Workshop Reports		
	A. Elementary Principal Report	Scholz	
	B. PhMS/PHS Principal Report	Hoogland	
	C. Director of Pupil Services Report	Lemke	
	1. Year-End Special Education Report		
	D. Superintendent Report	Morgan	
	1. September Start of the 2020-2021 School Year		
	2. Summer School Options		
	3. Update on Building Design Progress and Date for Virtual Open House		
	E. Policy Committee Report	Baxter	
	F. Transportation/Facilities Committee Report	Secretary	
	G. Business Services Committee Report	Burkart	
	H. CESA Board of Control Meeting Report	Houdek	
VI.	Items for Discussion and Possible Action		
	A. Adopt Academic Standards for 2020-2021	Morgan	
	B. DPI Waivers Due to COVID-19 Changes	Morgan	
	C. Additional Compensation Plan Review	Morgan	
	D. Items Recommended from the Core Team on the Referendum Design Planning	Morgan	
	E. 2020-2021 Non-Affiliated Salary	Morgan	
	F. Marawood Conference/WIAA Planning for 2020-2021	Morgan	
	G. School Forest Work Update	Morgan	
	H. Pumps for Boiler System	Lehman	
	I. Converting All REstrooms to Hands-Free Use	Lehman	
VII.	Consent Items	Pesko	
	A. Approval of Minutes from June 15, 2020 Board Meeting		3-5
	B. Approval of Personnel Report		6
	C. Approval of Bills		PDF
VIII.	Schedule Future Board Meetings	Pesko	
IX.	Adjourn	Pesko	

MINUTES OF PHILLIPS BOARD OF EDUCATION REGULAR MEETING  
Monday, June 15, 2020

- I. The Phillips Board of Education regular meeting was called to order by President Pesko at 6:00 pm in the Phillips High School Conference Room. The Pledge of Allegiance was recited.
- II. Present: Baxter (Virtual), Burkart (Virtual), Fox (Virtual), Halmstad (Virtual), Houdek (Virtual), Lind (Virtual), Pesko (OnSite), Rose (Virtual) and Willett (Virtual). Administration present: Superintendent Morgan (Virtual), Finance Manager Lehman (Virtual), Principals Hoogland (On Site) and Scholz (Virtual); Director of Pupil Services Lemke (Virtual). Others: Staff and community members
- III. President Pesko stated that public notice of the meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the School District of Phillips' website, and the Price County Review.
- IV. Public Participation - None
- V. Administrative and Committee Reports
  - A. Dave Scholz - PES Principal Report
    1. Parents have been returning remaining books and technology equipment.
    2. Teachers met for four days to work on the ELA curriculum. One teacher from each grade level attended and new hires were invited to participate.
    3. AWSA has a committee of principals brainstorming about Fall implementation of classes.
  - B. Colin Hoogland - PhMS/PHS Principal Report
    1. Students of the Month at PhMS are Grade 6 - Aubrey Sidenbender and Ben Virnig; Grade 7 - Katie Zajeckowski and Brayden Revak; Grade 8 - Aleda Hoogland and Arianna Riley. Students of the Quarter at PHS are Nick Kaska and Alyssa Huffman.
    2. A few students have an extended year schedule to June 17th to complete classwork. Overall grades this quarter were very good with about 50 students earning a 4.0.
    3. Three paraprofessionals are working to sanitize tech equipment and doing inventory of textbooks returned from students.
    4. Graduation on May 22nd was live in the parking lot with students and families in cars and announced through the radio station. A virtual graduation service was also released on that date. A parade through town was a highlight as many community residents and teachers showed their pride in our graduates.
  - C. Vicki Lemke - Pupil Services Director
    1. We have a contract for physical therapy for Mel Eggebrecht to approve later in the meeting. Mel is currently working with several other school districts and has agreed to cover our students needing this service.
    2. Books and technology have been returned from most special ed students.
    3. Students with incompletes will be reviewed to determine if special support is needed this summer to ensure they are ready for fall instruction.
  - D. Rick Morgan - Superintendent Report
    1. End of Year Report
      - a) Administrators covered their items previously.
      - b) Food service staff served 47,218 meals over the 10 week closure.
      - c) Administrators are working on end-of-year assessment of learning to identify needs for additional support.

2. There will be no summer school in June. Once we know what July and August will look like, we hope to offer remedial summer school to small groups of students. There are currently some high school students working virtually and those minutes are being counted toward a summer school FTE.
  3. Start-of-year plans are beginning with three options: a) 100% virtual - devices are being looked at for Grades 1 and 2; b) a blended format is being considered based on staffing, transportation, and support staff availability; 3) and full face-to-face instruction and the transition that would take place to accomplish this option.
- E. Policy Committee met on June 10 and discussed whether there was a need for a DPI waiver for the wellness policy and it was determined there will be no need for this waiver. The Employee Handbook revisions were reviewed. The revisions are being presented for approval tonight.
- G. Facilities/Transportation Committee met on June 11 and discussed:
1. Maintenance: summer work is going well, the asbestos project has been approved, work continues on the pool with delays due to COVID-19. Plans are to fill the pool in July and be open in August. New seating for the auditorium was discussed. Northwoods Players will begin fundraising before the \$75,000 replacement project begins. Total seating is reduced, but will still meet the needs for assemblies.
  2. Transportation: normal summer vehicle maintenance is underway, route planning work has started, and the bus camera project was discussed.
- H. Business services committee met on June 11 and listened to updates on virtual learning, discussed the pool painting project, DPI waivers, reviewed items from the facilities/transportation meeting, reviewed agenda for the monthly meeting, and heard an update on employee PTO days. The bills were reviewed prior to the full board meeting.
- VI. Items for Discussion and Possible Action
- A. Virtual learning discussion was covered during administrative reports.
  - B. No DPI waivers due to COVID-19 changes are needed at this time.
  - C. Motion (Baxter/Willett) to approve changes to the 2020-2021 Employee Handbook as presented by the policy committee. Motion carried 9-0 with roll call vote.
  - D. When the Additional Compensation Plan was implemented it was with a view to review in three years. Board members wishing to be a part of the committee to review this plan should contact President Pesko for appointment. A committee consisting of representatives from employee groups will join the board members and work over the next two months. A recommendation will be made in August.
  - E. Core Team Report on Referendum Design Planning
    1. 6-12 Building Renovation (Hoogland) - began with a tour and discussion on grade placement.
    2. PhMS Remodel for PES (Scholz) - began with tours of the building and discussions leading to a rough draft of classroom layout.
    3. Buildings and Grounds (Lehman) - will begin with parking lot planning as other items will be dependent on the other group's layout plans.
    4. TechEd/Logger Manufacturing (Lemke) - began with tours of the current facility and looking at the expansion plans and discussing how the space could be utilized.
  - F. Motion (Burkart/Lind) to approve the pool painting project for \$9,500.00 from Fund 80. Motion carried 9-0 with roll call vote.
  - G. Motion (Burkart/Willett) to approve the physical therapy contract with Dr. Mel Eggebrecht. Motion carried 9-0 with roll call vote.

- H. Motion (Willett/Burkart) to approved two (2) non-resident student requests for enrollment in the School District of Phillips for the 2020-2021 school year and one (1) student request to attend a non-resident school through open enrollment for the 2020-2021 school year.Motion carried 9-0 with roll call vote.
  - I. Due to missing information yet from the State regarding aid, we will wait another month to determine non-affiliated salary for 2020-2021. The additional compensation committee discussions will help in setting a percentage figure.
  - J. Motion (Willett/Burkart) to approve the preliminary 2020-2021 budget to allow spending authority for the district to operate between July 1, 2020 and final budget approval at the annual meeting in October. Motion carried 9-0 with roll call vote.
  - K. Motion (Willett/Burkart) to approve a line of credit through Forward Bank of \$1,000,000.00 for 2020-2021 school year if needed. Motion carried 8-0 (Pesko abstaining) with roll call vote.
- VII. Consent Items - Motion (Willett/Baxter) to approve all consent items. Motion carried 9-0 with roll call vote.
- A. Approved minutes from May 18, 2020 Board meeting.
  - B. Approve personnel report: Accepted resignation from Linda Revak, paraprofessional (27 years). Approved hiring of elementary teachers: Samantha Yasaitis, Gabrielle Lehman, Kasey Phillips, Chris Morrone, and Kristen Hickerson.
  - C. Approved bills from May 2020 (#347405-347464 and wires) for a total of \$465,456.66.
- VIII. The next regular board meeting will be held on July 20, 2020. Items to consider for the agenda include DPI waivers, additional compensation plan review, 2020-2021 salaries, core team update on referendum design planning. If there are no changes to State health department updates, the board may meet in person with a virtual option still available.
- IX. Motion (Willett/Baxter) to adjourn at 7:13 p.m. Motion carried 9-0 with roll call vote.

Respectfully submitted,

Tracie Burkart, Clerk  
Board of Education

**Personnel Report - Amended  
June 13, 2020 - July 16, 2020**

**New Hires/Transfers**

<b>Name/Position</b>	<b>Status</b>	<b>Hiring Salary</b>	<b>Previous Salary</b>	<b>Effective</b>
Jack Hoogland PhMS Math Teacher	Replace Anne Baxter	Current teacher - Transfer from PES	\$59,717.21	8/17/2020
Brady Bolz Elementary Teacher	Replace Jack Hoogland	\$36,000.00	\$53,257.06	8/17/2020

**Recruitment**

<b>Position</b>	<b>Position Status</b>	<b>Location</b>	<b>Posting Date</b>
Paraprofessional (PES)	Replace Gabrielle Lehman	PES	TBD

**Resignations/Retirements**

<b>Name</b>	<b>Position</b>	<b>Resignation/ Retirement</b>	<b>Effective Date</b>	<b>Years of Service</b>	<b>Location</b>
Gabrielle Lehman	Paraprofessional	Hired as a FT teacher	June 15, 2020	½ Year	PES

Change  
Dates

**Funds Available to the District as of June, 2020:**

First National Bank (General Checking)	2,143,591.87	Bank Balance	2,177,127.38
Local Gov't Investment Pool	606.76	Outstanding checks	33,535.51
First National Bank (Savings)	4,379.03	LGIP	606.76
<b>Total</b>	<b>2,148,577.66</b>	Savings	43,790.03

**Current Line of Credit Balance (\$1,000,000 max) 1,000,000**

**Total Borrowed (through 06/30/20): 0.00**

**Total Interest Paid Year-To-Date 0.00**