

Phillips Board of Education Regular Board Meeting

Monday, September 17, 2018
6:00 PM

Phillips Middle School IMC
365 Highway 100
Phillips, Wisconsin

Our Vision:

Preparing for Tomorrow

Our Mission:

To inspire and empower all students to reach their greatest potential.

Our Goals:

- Review and assess educational opportunities annually throughout the District that enables each student to achieve their greatest academic and social growth.
 - Develop annual objectives and plans that will promote safety and security.
- To create added awareness of the District by implementing or expanding communication strategies that involve family and community members throughout the District.

Board Meeting Agenda		Facilitator	Page #
I.	Call to Order (Pledge of Allegiance)	Pesko	
II.	Roll Call of Board Members	Pesko	
III.	Review of Compliance of Open Meeting Law	Pesko	
IV.	Public Participation Forum – Where members of the public will be allowed to make brief presentations to the board on items of interest to the school district. No action will be taken on items presented.	Pesko	
V.	Administrative Reports and Committee Reports		
A.	Phillips Elementary School Principal Report	Scholz	
1.	Start of Year Report		
B.	Phillips Middle/High School Principal Report	Hoogland	
1.	Start of Year Report		
C.	Director of Pupil Services Report	Lemke	
1.	Start of Year Report		
2.	State Assessment Update		
D.	Superintendent Report	Morgan	
1.	School Perceptions Update and Timeline		
2.	School Forest Committee Update		
E.	Student Liaison Report	Haberman	
F.	Business Services Committee Report	Burkart	
VI.	Items for Discussion and Possible Action		
A.	Annual Meeting and Budget Hearing Agenda	Morgan	4
B.	RFP Process and Selection Announcement	Morgan	
VII.	Consent Items	Pesko	
A.	Approval of Minutes from August 20, 2018 Board Meetings		5-8
B.	Approval of Personnel Report		9
C.	Approval of Bills		PDF
VIII.	Items for Next Board Meeting	Pesko	
IX.	Motion to move into executive session	Pesko	
A.	Pursuant to Stat. Sec. 19.85(1)(e), for....conducting other specified public business, whenever competitive... reasons require a closed session.”		
•	Review Proposal Interviews		
B.	Pursuant to WI Stat. Sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.		
•	Update and Direction for Negotiations with PEA		

X.	The Board may reconvene into open session pursuant to WI Stat. Sec. 19.85(1), if necessary, to act on motions made during the executive session.	Pesko	
XI.	Adjourn	Pesko	

Publish September 20 and September 27, 2018

Notice for Annual District Meeting (Section 120.08(1))

Notice is hereby given to qualified electors of the School District of Phillips, that the annual meeting of said district for the transaction of business, will be held in Phillips High School Auditorium, on the 1st day of October, 2018, at 6:00 p.m.

Tracie Burkart, District Clerk

AGENDA

BUDGET HEARING:

1. INTRODUCTIONS
2. CALL THE BUDGET HEARING TO ORDER
3. PRESENT THE ESTIMATED 2018-19 BUDGET
4. ADJOURN THE BUDGET MEETING

ANNUAL MEETING OF THE ELECTORATE OF THE SCHOOL DISTRICT OF PHILLIPS:

1. CALL THE ANNUAL MEETING TO ORDER
2. ELECT A CHAIRPERSON
3. READING OF MINUTES OF LAST ANNUAL MEETING HELD OCTOBER 2, 2017
4. TREASURER'S REPORT
5. LEVY A TAX FOR THE 2018-2019 SCHOOL YEAR
6. MOTION TO APPROVE FUND 80 LEVY FOR 2018-19
7. SALE OF GENERAL SCHOOL PROPERTY
8. PURCHASE OF REAL ESTATE
9. OLD BUSINESS
10. NEW BUSINESS
11. LONG-TERM PLANNING REPORT
12. ESTABLISH DATE AND TIME FOR 2019 ANNUAL MEETING.
13. ADJOURN ANNUAL MEETING
14. REFRESHMENTS

Notices for this meeting were posted on September 13, 2018 at: Phillips Elementary, Middle, and High School, Bus Garage, All-Staff Email, District Website, and Price Co. Review

MINUTES OF PHILLIPS Board of Education REGULAR MONTHLY MEETING
Monday, August 20, 2018

- I. The Phillips Board of Education meeting was called to order by President Pesko at 6:00 pm in the 6-12 Learning Center. The Pledge of Allegiance was recited.
- II. Present: Adolph, Burkart, Distin, Fox, Halmstad, Pesko, Rose, Willett and Student Liaison. Absent: Krog. Administration present: Superintendent Morgan, Finance Manager Lehman,. Others: Staff, community members, and Price County Review.
- III. President Pesko stated that public notice of the meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the School District of Phillips' website, and the Price County Review.
- IV. Public Participation - None
- V. Administrative and Committee Reports
 - A. Phillips Elementary Principal Report
 1. Due to an late resignation, the elementary is recruiting a third grade teacher. Teachers have been in the building getting ready for students this week. The staff development committee is ready for staff inservice next week.
 2. Some of the funds from the State safety grant will be used for security system cameras at the elementary. PerMar Security will be installing the 16-camera system.
 - B. Phillips Middle/High School Principal Report
 1. Twenty new students have registered and ten students have withdrawn at the middle/high school to date.
 2. On August 7, 2018, Principal Hoogland attended a school safety workshop in Green Bay, along with city law enforcement officers.
 3. Several employees attended Lifelines Training, a researched paged program for traumatic death/suicide training. The fall inservice training will focus on mental health and school safety.
 4. Thirty students have signed up for world language through RVA. We will have extra support in the areas of German and Spanish to help students with oral language and one-on-one tutoring.
 5. The custodians have done an excellent job this summer and will have work completed by the start of school.
 - C. Director of Pupil Services Report
 1. During the 2017-18 school year there were 25 incidents of restraint of five elementary school students who have been identified as students with disabilities. There were no incidents of seclusion of students.
 2. CPI training will be held for staff on September 21 and 22. There will be another training offered during the school year.
 3. ACT scores are now available to be reviewed. The State testing scores are still embargoed. A report will be brought to the Board when all testing scores are available.
 4. Becky Steinbach will be coordinating our AODA and Mental Health grants this year.
 - D. Superintendent Report
 1. Staffing is complete with the exception of the late resignation in third grade. We have a plan in place for the start of the year.

2. The referendum committee met and focused on using a community perceptions survey. The next meeting is scheduled for September 12th.
 3. The District received nearly \$60,000 in the first round of the State safety grant. This first grant will be used to increase security at the elementary school, provide 3M safety film on strategic windows, and create a secure access at the high school building. The second round grant could be as much as \$35,000.00 in additional funds. Funds from the grant must be used within the fiscal year it is received.
- E. Facilities/Transportation Committee Report
1. The committee members checked all the entry points into the middle/high school building and discussed the key versus fob/electronic access to entries. There are many keys to the building out in the community.
 2. The new large capacity propane bus will arrive this week.
- G. Business services committee met on August 16th and discussed the following:
1. Closed session was held to discuss employee contracts.
 2. Eagle Audit would like to meet with business services committee to discuss Fund 80.
 3. Due to speech/language pathologist resignation and no candidates for the position, the district is looking to contract with DOT Speech Therapy for \$80,640 for the 2018-19 school year.
 4. Trevor Raskie updated the committee on IT projects in the district.
 5. School forest committee has funds to run power not due to the completion of the Harmony forest timber harvest and grant donation.
 6. Reviewed board meeting agenda and bills.
- H. Food Service Director Report
1. The Small Food Coop meeting went very well. There were 30 school with 135 staff that attended. They were impressed with our kitchen and baking equipment. Indianhead Foods provided our meal for the day.
 2. We served 3,600 meals in 12 days at summer school.
 3. We have a part-time cook position that we will be filling this fall.
 4. We have no major purchases planned for this year.
 5. The food service staff will be providing meals during the fall inservice days.
- G. Grant Writer Report - Dale Houdek
1. FABLAB Grant is in year two with a \$25,000.00 award. There may be one more year available.
 2. AODA Grant is in year two with a \$15,000.00 award.
 3. The District received a \$30,000 TEACH Infrastructure Grant in Spring of 2017.
 4. Investigated the small rural school achievement grant, but found that we didn't meet eligibility guidelines.
 5. Mr. Houdek worked closely with the AODA coordinator as a mentor and editor for the ABCs for Healthy Communities grant sponsored by Marshfield Clinic & Security Health as well as the School Based Mental Health Grant. Both were awarded.
 6. Worked with community members on potential grants for the splash pad project and potential AARP grant, grant opportunities for the Town of Emery, and worked on the Price County Tri-grant awarding committee.
 7. In 20 years of grant writing \$1,000,000 in grants have been awarded for the district. Successful grant writing led to the the position of grant reviewer for community learning center grants for DPI.

VI. Items for Discussion and Possible Action

- A. Motion (Willett/Burkart) to approve First National Bank of Park Falls, Local Government Investment Pool, and Time Federal Savings Bank as designated depositories for the School District of Phillips. Motion carried 8-0.
 - B. Motion (Willett/Burkart) to approve the publication of all required notices by the District in appropriate forms. Motion carried 8-0.
 - C. Motion (Willett/Burkart) to approve the Academic and Career Planning Website for the 2018-19 school year. Motion carried 8-0.
 - D. Vicki Lemke explained the need for speech therapy services due to the resignation of the full-time speech therapist. Our part-time therapist has agreed to increase time to 60%. The rest can be serviced through teletherapy. Motion (Willett/Burkart) to approve the contract with DOT Speech Therapy for \$80,640.00 for the 2018-19 school year with a semester review of the services to the Board. Motion carried 8-0.
 - E. The referendum committee discussed the need to do a community survey. There have been a number of community comments on why the first referendum did not pass. Districts that have been successful in passing referendums have used a community survey. Motion (Distin/Fox) to approve the use of School Perceptions Survey not to exceed \$9,000.00. Motion carried 7-1.
- VII. Consent Items - Motion (Willett/Burkart) to approve consent items. Motion carried 8-0.
- A. Approved minutes from July 16, 2018 Board meeting.
 - B. Approved personnel report
 - 1. Hiring of Jamie Lund, early childhood special education teacher; and Mark Fuhr, PHS girls varsity tennis coach.
 - 2. Increase Christina Tingo's speech/language pathologist contract from 40% to 60%.
 - 3. Approve faculty extra/co-curricular contracts for 2018-19.
 - 4. Accept resignations from Brent Edwards, PHS boys varsity assistant basketball coach and Pamela Kane, Grade 3 teacher.
 - C. Approved bills from July 2018 (#344478-344448 and wires) for a total of \$344,917.50.
- VIII. The next regular board meeting will be held on September 17, 2018 at 6:00 p.m. Items to include are start of school reports, RFP process update, School Perceptions report.
- IX. Motion (Willett/Burkart) to convene into executive session at the conclusion of the open session:
- A. Pursuant to WI Stat. Sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
 - Administrative Contract Negotiation
 - Grant Writing Service Contract
 Motion carried 8-0 with roll call vote at 7:25 p.m.
- X. Announced that the Board may reconvene into open session pursuant to WI Stat. Sec. 19.85(1), if necessary, to act on motions made during the executive session.
- XI. Motion (Willett/Fox) to reconvene into open session at 8:20 p.m.. Motion carried 8-0.
- XII. Action Items.
- A. Motion (Willett/Distin) that administration shall negotiate contracts with the grant writers within parameters set by the Board of Education. Motion carried 8-0.

- B. Motion (Willett/Adolph) to approve the administration's proposal and to proceed with administration contract negotiations as directed by the Board of Education. Motion carried 8-0.

XIII. Motion (Willett/Adolph) to adjourn. Motion carried 8-0. Adjourned at 8:27 p.m.

Respectfully submitted,

Tracie Burkart, Clerk

Board of Education

**Personnel Report
August 18 - September 14, 2018**

New Hires/Transfers

Name/Position	Position Description	New Salary	Previous Employee Salary	Effective Date
Barbie James, Paraprofessional	ABC Grant Position	\$11.56 Per Grant	N/A	9/5/2018
Linda Johnson Paraprofessional	Special Education Needs	\$11.56	N/A	09/05/2018
Brent Edwards - 8th Grade Boys Basketball Coach	Reorganization of coaching staff	\$1,508.31	N/A	Winter Season
Jacob Olson Boys JV Basketball Coach	Reorganization of coaching staff	\$2,087.86	N/A	Winter Season
Shelly Kaster-Anday	Spanish Tutor 8 hours/week	\$21.23/hour	N/A	9/4/18
Teri Hanson	German Tutor 8 hours/week	\$29.50/hour	N/A	9/4/18

Recruitment

Position	Position Status	Location	Posting Date
FBLA Advisor	Replace Jean Flower	Phillips High School	08-31-2015
Speech/Language Pathologist	Replace Amy Crabtree	Districtwide	04-10-2018
Bus Route Driver	Replace Jerry Butman	Bus Garage	07-02-2018
PES Cook II	Replace Colleen McHugh	Elementary School	08-16-2018
National Honor Society Advisor	Replace Kay Belan	High School	09-10-2018

Resignations/Retirements

Name	Position	Resignation/ Retirement	Effective Date	Years of Service	Location
Kay Belan	National Honor Society Advisor	Resignation	9/5/2018	5	PHS
Blake Edwards	8th Grade Boys Basketball Coach	Resignation	9/5/2018	7	PhMS
Jacob Olson	7th Grade Boys Basketball Coach	Resignation	9/5/2018	2	PhMS