

Phillips Board of Education Regular Board Meeting

Monday, December 18, 2017
5:00 PM

Phillips Middle School IMC
365 Highway 100
Phillips, Wisconsin

Our Vision:

Preparing for Tomorrow

Our Mission:

To inspire and empower all students to reach their greatest potential.

Our Goals:

- Review and assess educational opportunities annually throughout the District that enables each student to achieve their greatest academic and social growth.
 - Develop annual objectives and plans that will promote safety and security.
- To create added awareness of the District by implementing or expanding communication strategies that involve family and community members throughout the District.

Board Meeting Agenda		Facilitator	Page #
I.	Board Picture - 4:55 pm		
II.	Call to Order (Pledge of Allegiance)	Pesko	
III.	Roll Call of Board Members	Pesko	
IV.	Review of Compliance of Open Meeting Law	Pesko	
V.	Public Participation - Where members of the public will be allowed to make brief presentations to the board on items of interest to the school district. No action will be taken on items presented.	Pesko	
VI.	Administrative Reports and Committee Reports		
	A. PES Principal Report	Scholz	
	B. PhMS/PHS Principal Report	Hoogland	
	C. Director of Pupil Services Report	Lemke	
	1. District Assessment Update		
	2. Special Education Update on Enrollment, Referrals, and Staffing		
	D. Superintendent Report	Morgan	
	1. Facilities Survey		
	2. Timeline for April Election		
	E. Student Liaison Report	Hickerson	
	F. Business Services Committee Report	Burkart	
VII.	Items for Discussion and Possible Action		
	A. Annual Board Development Survey Tool	Morgan	
	B. Board/Administrative Retreat Report	Pesko	
	C. LCT Modifications for 2018-19	Morgan	
	D. 66.0301 Agreement Between Rural Virtual Academy (RVA) and School District of Phillips for 2017-2018 (Shared Virtual Learning Services)	Morgan	
VIII.	Consent Items		
	A. Approval of LEA (Local Education Agency) Representative for IEP Meetings	Pesko	3
	B. Approval of Minutes from November 20, 2017 Board Meeting		4-5
	C. Approval of Amended Minutes from October 24, 2017 Special Board Meeting		6
	D. Approval of Personnel Report		7
	E. Approval of Bills		PDF
IX.	Items for Next Board Meeting	Pesko	
X.	Adjourn	Pesko	

**SCHOOL DISTRICT OF PHILLIPS BOARD OF EDUCATION
TOPIC SUMMARY SHEET**

MEETING DATE: December 18, 2017

TOPIC: Approval of LEA Representative

BACKGROUND: An LEA representative is a representative of the local educational agency who is qualified to provide, or supervise the provision of, special education, is knowledgeable about the general education curriculum and is knowledgeable about and authorized by the local educational agency to commit the available resources of the local educational agency. 115.78(1m)(d)

Caroline Corbett provided LEA services in her previous school. We would like to add this to her responsibilities at the elementary school to assist in scheduling IEP meetings for students.

BUDGET/FISCAL IMPACT: N/A

POLICY IMPACT: N/A

AGENDA CATEGORY:

- Policy/Issues
- Monitoring Data
- Consent Agenda
- Other

PROPOSED MOTION:

Approve Caroline Corbett as an LEA representative for the School District of Phillips.

RATIONALE: N/A

CONTACT: Vicki Lemke **PHONE :** 715-339-2419 **E-MAIL:** vlemke@phillips.k12.wi.us

MINUTES OF PHILLIPS BOARD OF EDUCATION REGULAR MONTHLY MEETING
Monday, November 20, 2017

- I. The Phillips Board of Education meeting was called to order by President Pesko at 6:00 pm in the 6-12 Learning Center. The Pledge of Allegiance was recited.
- II. Present: Adolph, Burkart, Distin, Fox, Marlenga, Pesko, and Willett. Absent: Krog, Rose, and Student Liaison. Administration present: Superintendent Morgan and Pupil Services Director Lemke. Others: Staff, student, and Price County Review.
- III. President Pesko stated that public notice of the meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the School District of Phillips' website, and The Price County Review.
- IV. Public Participation - Joel Nyberg, PHS freshman presented a draft of a constitution for the high school student council and asked the Board to consider adoption of the document.
- V. The Friend of Education Award was presented to Lee Jones and Bob Hladish, founders of Jonesfest Music Festival for their support of the students of the District.
- VI. Administrative and Committee Reports
 - A. Director of Pupil Services Report
 1. District report cards for 2016-17 will be released tomorrow from DPI.
 2. Students of the Month at PES are Lyla Rahmer (1) and Austin (AJ) Curler (2). At PhMS we have Iliana Winter (6), Jack Kulwicki (6), Connor Gabay (7), Lilly Johnson (8) and Molly Novak (8). PHS quarterly student awards included Kirsten Weik (11) and Jed Miller (12).
 3. An update on all student assessments will be done in December.
 - B. Superintendent Report
 1. The facilities planning committee met with SDS Architects again this month. A survey will go out in December to all district taxpayers allowing them to participate electronically or by paper copy. A report of survey results will be given to the Board.
 - C. Business Services Committee Report
 1. Jodi Podmolik presented an update on the softball/baseball field project.
 2. Members of the Loggers United Booster Club reported on their fundraising efforts. They would like to see more promotion from within the school environment.
 3. Considered the need to review extracurricular and cocurricular salary schedules.
 4. Meeting agenda was reviewed, next meeting date set, and bills reviewed.
- VII. Items for Discussion and Possible Action
 - A. Heather Soukup will send out an email to facilitate setting a date for the board/administrative retreat in December.
- VIII. Consent Items - Motion (Willett/Distin) to approve consent items. Motion carried 7-0.
 - A. Approved minutes from October 16 and October 24, 2017 Board meetings.
 - B. Approved personnel report hiring Colleen McHugh as part-time cook/server for the snack bar, and accepted resignations from Don Paulus, cook/server for the snack bar (1+ years) and Rebecca Trimner, choir teacher (6.5 years).

- C. Approved bills from October 2017 (#343134-343314 and wires) for a total of \$853,824.24.
- IX.. The next regular board meeting will be held on December 18, 2017 at 5:00 p.m. due to PHS concert. Items to include are: update on survey work and districtwide assessment update
- X. Motion (Willett/Distin) to convene into executive session at the conclusion of the open session pursuant to WI Stat. Sec. 19.85(1)(c) for the purpose of considering employment, promotion, retirement, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility to discuss a leave of absence request. Motion carried 7-0 with roll call vote at 6:34 p.m.
- XI. The Board may reconvene into open session pursuant to WI Stat. Sec. 19.85(1), if necessary, to act on motions made during the executive session.
- XII. Motion (Willett/Adolph) to reconvene into open session. Motion carried 7-0.
- XIII. Motion (Willett/Adolph) to approve conditions of the resignation agreement. Motion carried 6-1.
- XIV. Motion (Willett/Adolph) to adjourn at 6:50 pm. Motion carried 7-0.

Respectfully submitted,

Tracie Burkart, Clerk
Board of Education

SCHOOL DISTRICT OF PHILLIPS
Special Board Meeting Minutes
Tuesday, October 24, 2017
Phillips High School Conference Room

The meeting was called to order by Board President Pesko at 12:04 PM. Present from the Board of Education were Adolf, Burkart, Distin, Fox, Krog, Marlenga, Rose and Willett. Also present were Superintendent Mr. Morgan and Financial Manager, Ms. Lehman.

A. Approve of the 2017-2018 Budget and Levy

Motion (Willett/Adolf) to approve the 2017-2018 School District of Phillips budget, as presented. Revenues in the amount of \$11,326,337.00 and Expenditures in the amount of \$12,250,181.72. Motion carried 9-0

Motion (Willett/Adolf) to approve the 2017-2018 School District of Phillips certified levy, as presented. Operational costs of \$4,239,337.00, non-referendum debt of \$324,015.00 and fund 80 amount of \$311,500. Motion carried 9-0

Motion (Willett/Krog) to adjourn at 12:30 PM. Motion carried 9-0.

Respectfully submitted,

Tracie L. Burkart, Clerk
Board of Education

**Personnel Report
November 17, 2017 - December 14, 2017**

New Hires/Transfers

Name/Position	Position Description	New Salary	Previous Employee Salary	Effective Date
Colleen McHugh Cook II/Snack Bar	Replace Don Paulus	\$10.67	\$10.78	11-16-2017
Rebecca Steinbach AODA Coordinator	New 2-Year Grant Position	2017-2018 \$10,000.00	N/A	12-11-2017

Recruitment

Position	Position Status	Location	Posting Date
FBLA Advisor	Replace Jean Flower	Phillips High School	08-31-2015
Vocal Music Teacher K-12	Replace Rebecca Trimner	Districtwide	11-8-2017
LTE Aide, 3.5 hrs/day	Due to increased student needs	PhMS/PHS	11-14-2017

FDT	OBJ FUNC	PRJ	OBJ	2017-18 Revised Budget	2017-18 November Monthly Activity	2017-18 FYTD Activity	2017-18 FYTD %	2016-17 November Monthly Activity	2016-17 FYTD %
10E	11		UNDIFFERENTIATED CURRICULUM	1,765,507.00	147,452.72	563,334.30	31.91	125,825.18	31.63
10E	12		REGULAR CURRICULUM	1,770,690.00	147,816.04	581,463.08	32.84	131,510.08	34.38
10E	13		VOCATIONAL CURRICULUM	344,455.00	-26,368.12	124,117.47	36.03	30,049.60	31.62
10E	14		PHYSICAL CURRICULUM	167,250.00	15,663.92	58,372.59	34.90	14,007.33	35.20
10E	16		CO-CURRICULAR ACTIVITIES	146,233.00	12,228.77	41,710.13	28.52	10,245.56	29.23
10E	17		OTHER SPECIAL NEEDS	15,258.00	209.98	5,224.92	34.24	793.31	34.77
10E	21		PUPIL SERVICES	170,439.00	11,482.43	48,036.84	28.18	8,410.39	29.35
10E	22		INSTRUCTIONAL STAFF SERVICES	207,509.00	23,202.79	87,298.00	42.07	14,855.50	23.09
10E	23		GENERAL ADMINISTRATION	265,543.00	2,211.69	106,297.85	40.03	22,443.66	40.61
10E	24		SCHOOL BUILDING ADMINISTRATION	569,101.00	38,916.75	231,422.15	40.66	39,693.37	38.44
10E	25		BUSINESS ADMINISTRATION	1,963,221.00	142,211.90	697,174.88	35.51	205,641.28	34.75
10E	26		CENTRAL SERVICES	337,767.00	11,437.23	103,995.03	30.79	33,116.50	37.13
10E	27		INSURANCE & JUDGMENTS	143,555.00	30,397.52	118,339.60	82.44		65.18
10E	28		DEBT SERVICES	13,053.72	2,752.05	10,431.77	79.91		62.60
10E	29		OTHER SUPPORT SERVICES	153,738.00		89,196.21	58.02		
10E	41		TRANSFERS TO ANOTHER FUND	807,411.00					
10E	43		PURCHASED INSTRUCTIONAL SERV	552,191.00	3,245.00	19,733.93	3.57	10,143.58	4.29
10E	49		OTHER NON-PROGRAM TRANSACTIONS	2,040.00					
Grand Expense Totals				9,394,961.72	562,860.67	2,886,148.75	30.72	646,735.34	29.80

Number of Accounts: 1015

Funds Available to the District as of November, 2017:

First National Bank (General Checking)	855,439.02
Local Gov't Investment Pool	599.93
First National Bank (Savings)	4,311.26
Total	860,350.21
Flex Spending (Checking)	9,672.24

Current Line of Credit Balance (\$1,500,000 max) 1,500,000

Total Borrowed (through 11/30/17): 0.00

***** End of report *****

EDTLOC SRC FUNC	PRJ LOC SRC	2017-18 Revised Budget	2016-17 November Monthly Activi	2016-17 Revised Budget	2016-17 November Monthly Activi	2017-18 FYTD Activity	2017-18 FYTD Activity	2016-17 FYTD Activity	2016-17 FYTD Activity	2016-17 FYTD %	2016-17 FYTD %
10R---	211 50000-	4,239,337.00	4,581,333.00	2,488.00	748.75	748.75	748.75	3,169.65	33.00	2016-17	2016-17
10R---	213 50000-	2,269.00	2,488.00	9,465.00	254.95	2,228.54	2,228.54	3,169.65	23.55	33.49	33.49
10R---	249 50000-	9,465.00	9,465.00	1,416.00	15,000.00	3,793.00	3,793.00	5,409.14	29.98	36.06	36.06
10R---	264 50000-	1,416.00	1,416.00	12,960.00	7,464.00	6,178.60	6,178.60	5,686.10	47.53	43.87	43.87
10R---	271 50000-	12,650.00	15,000.00	13,000.00	403.45	3,128.82	3,128.82	3,135.52	41.17	42.01	42.01
10R---	279 50000-	13,000.00	12,960.00	7,600.00	18,100.00	9,348.00	9,348.00	13,981.00	51.65	90.20	90.20
10R---	280 50000-	7,600.00	7,464.00	15,500.00	2,797.00	9,348.00	9,348.00	4,288.48	28.74	30.63	30.63
10R---	291 50000-	18,100.00	15,500.00	14,000.00	125.00	4,310.64	4,310.64				
10R---	292 50000-	15,000.00	14,000.00	231,692.00	233,806.00	601.45	601.45				
10R---	293 50000-	231,692.00	233,806.00	4,900.00							
10R---	345 50000-	2,100.00	1,500.00	65,000.00	2,718,331.00	400,653.00	400,653.00	371,179.00	13.73	13.66	13.66
10R---	515 50000-	4,385.00	4,900.00	31,018.00	2,918,331.00	69,850.00	69,850.00	68,632.00	35.07	32.58	32.58
10R---	517 50000-	61,226.00	65,000.00	210,652.52	2,918,331.00	69,850.00	69,850.00				
10R---	612 50000-	26,215.00	31,018.00	2,113.00	2,918,331.00						
10R---	613 50000-	26,215.00	31,018.00	6,969.00	2,918,331.00						
10R---	621 50000-	23,892.00	13,861.00	197,750.00	2,918,331.00						
10R---	630 50000-	199,181.00	13,861.00	3,000.00	2,918,331.00						
10R---	650 50000-	1,810.00	2,113.00	39,161.16	2,918,331.00						
10R---	660 50000-	7,071.00	2,113.00	66,267.58	2,918,331.00						
10R---	691 50000-	352,800.00	197,750.00	10,000.00	2,918,331.00						
10R---	695 50000-	1,000.00	197,750.00	200.00	2,918,331.00						
10R---	699 50000-	179,397.00	202,430.00	8,824.29	2,918,331.00						
10R---	730 50000-	171,394.00	207,494.00	22,432.00	2,918,331.00						
10R---	751 50000-	42,500.00	42,500.00	66,267.58	2,918,331.00						
10R---	780 50000-	42,500.00	42,500.00	10,000.00	2,918,331.00						
10R---	861 50000-	3,000.00	3,000.00	20,782.60	2,918,331.00						
10R---	878 50000-	39,161.16	39,161.16	200.00	2,918,331.00						
10R---	964 50000-	22,432.00	22,432.00	66,267.58	2,918,331.00						
10R---	971 50000-	25,000.00	66,267.58	10,000.00	2,918,331.00						
10R---	990 50000-	10,000.00	10,000.00	200.00	2,918,331.00						
10R---	999 50000-	200.00	200.00	8,716,439.26	2,918,331.00						
10-----	-----	8,599,463.00	8,716,439.26	92,838.29	8,716,439.26	585,146.76	585,146.76	506,892.78	6.80	5.82	5.82
Grand Revenue Totals		8,599,463.00	8,716,439.26	92,838.29	8,716,439.26	585,146.76	585,146.76	506,892.78	6.80	5.82	5.82

Number of Accounts: 40

***** End of report *****