

Phillips Board of Education Regular Board Meeting

Monday, November 20, 2017
6:00 PM

Phillips Middle School IMC
365 Highway 100
Phillips, Wisconsin

Our Vision:

Preparing for Tomorrow

Our Mission:

To inspire and empower all students to reach their greatest potential.

Our Goals:

- Review and assess educational opportunities annually throughout the District that enables each student to achieve their greatest academic and social growth.
 - Develop annual objectives and plans that will promote safety and security.
- To create added awareness of the District by implementing or expanding communication strategies that involve family and community members throughout the District.

Board Meeting Agenda		Facilitator	Page #
I.	Board Picture - 5:55 pm		
II.	Call to Order (Pledge of Allegiance)	Pesko	
III.	Roll Call of Board Members	Pesko	
IV.	Review of Compliance of Open Meeting Law	Pesko	
V.	Public Participation - Where members of the public will be allowed to make brief presentations to the board on items of interest to the school district. No action will be taken on items presented.	Pesko	
VI.	Friend of Education Award	Morgan	
VII.	Administrative Reports and Committee Reports		
	A. PES Summer School Report	Tyler Ring	
	B. Director of Pupil Services Report	Lemke	
	1. District Assessment Update		
	2. Special Education Update on Enrollment, Referrals, and Staffing		
	C. Superintendent Report	Morgan	
	1. Facilities Planning Committee		
	2. Fab Lab Budget Update		
	D. Student Liaison Report	Hickerson	
	1. Students of the Month at PES		
	2. Students of the Month at PhMS		
	3. Students of the Quarter at PHS		
	E. Business Services Committee Report	Burkart	
	F. Aquatic Director Report	Knudson	
VIII.	Items for Discussion and Possible Action		
	A. Board/Administrative Retreat	Pesko	
IX.	Consent Items		
	A. Approval of Minutes from October 16 and 24, 2017 Board Meetings	Pesko	4-6
	B. Approval of Personnel Report		7
	C. Approval of Bills		PDF
X.	Items for Next Board Meeting	Pesko	

XI.	<p>Motion to convene into executive session at the conclusion of the open session pursuant to WI Stat. Sec. 19.85(1)(c) for the purpose of considering employment, promotion, retirement, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.</p> <ul style="list-style-type: none"> ● Leave of Absence Request 	Pesko	
XII.	<p>The Board may reconvene into open session pursuant to WI Stat. Sec. 19.85(1), if necessary, to act on motions made during the executive session.</p>	Pesko	
XIII.	Adjourn	Pesko	

MINUTES OF PHILLIPS BOARD OF EDUCATION REGULAR MONTHLY MEETING
Monday, October 16, 2017

- I. The Phillips Board of Education meeting was called to order by President Pesko at 6:00 pm in the 6-12 Learning Center. The Pledge of Allegiance was recited.
- II. Present: Adolph, Burkart, Distin, Fox, Krog, Marlenga, Pesko, Willett, and Student Liaison. Rose: Adolph Administration present: Hoogland, and Scholz. Others: Staff, students, and Price County Review.
- III. President Pesko stated that public notice of the meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the School District of Phillips' website, and The Price County Review.
- IV. Public Participation - Joel Nyberg, PHS freshman advocated for student government election speeches prior to electing officers .
- V. A list of donations to the School District of Phillips from March 1, 2017 - October 1, 2017 were read. Thank you notes will be sent from the District office.
- VI. Administrative and Committee Reports
 - A. PES Principal Report
 1. Phillips Elementary School was chosen as one of nine elementary schools in Wisconsin to receive the National Blue Ribbon School Award. Students and staff were notified of the award last Friday at an assembly. Principal Scholz and Tina Gilge will travel to Washington DC to accept the award on November 7th. On the afternoon of November 13th a parade will be held downtown with PES students and PhMS 6th & 7th grade students to celebrate success in closing achievement gaps.
 2. Logger Leader Teams will meet with parents on October 26th beginning with a light meal followed by team meetings.
 3. Students of the Month are Ashanti Hendricks, grade 1 and Caleb Baker, grade 2.
 - B. PhMS/PHS Principal Report
 1. PhMS Students of the month are Allison Crabtree (6), Brandy Drexler (7), and Jason Hlavacek (8).
 2. PHS Students of the month will now be reported quarterly.
 - C. Student Liaison Hickerson announced the students of the month. Football ended their season with five wins and four losses, volleyball hosts the first regional game on Tuesday, cross country did very well at conference and has the sectional meet on Friday. Homecoming participation was very good this year. CREW meetings are going well. The PBIS committee is working on more CREW activities.
 - D. Business Services Committee Report
 1. Met in closed session to respond to staff requests.
 2. The 2017-18 budget timeline was discussed. A special meeting will be held to approve the final budget and levy.
 3. Reviewed the additional compensation plan for 2017-18. Possible modifications will be presented in November.
 4. SDS Architects - a third party may be doing a survey to determine facilities and other needs referendum. Discussed possible referendum dates.
 5. Meeting agenda was reviewed, next meeting date set and bills reviewed.

VII. Items for Discussion and Possible Action

- A. Motion (Willett/Krog) to approve resolution authorizing the School District of Phillips to exceed the revenue limit on a non-recurring basis for debt service payments to finance energy efficiency measures and products. Motion carried 8-0.
- B. The special board meeting to approve the 2017-18 budget and levy will be October 24, 2017 at 12:00 noon.

VII. Consent Items - Motion (Willett/Burkart) to approve consent items. Motion carried 8-0.

- A. Approved minutes from September 18, 2017 Board meeting.
- B. Approved personnel report approving non-faculty coaches for winter sports: Trevor Raskie, varsity boys basketball; Mike Eggebrecht, varsity girls basketball; Erik Johnson, junior varsity girls basketball; and Joe Grapa, assistant wrestling coach.
- C. Approved bills from September 2017 (#342994-343060 and wires) for a total of \$499,591.40.

VIII. The next regular board meeting will be held on November 20, 2017 at 6:00 pm. Items to include are: Friend of Education Week Award, summer school report, and district survey.

IX. Motion (Willett/Marlenga) to adjourn at 6:31 pm. Motion carried 8-0.

Respectfully submitted,

Tracie Burkart, Clerk
Board of Education

SCHOOL DISTRICT OF PHILLIPS
Special Board Meeting Minutes
Tuesday, October 24, 2017
Phillips High School Conference Room

The meeting was called to order by Board President Pesko at 12:04 PM. Present from the Board of Education were Adolf, Burkart, Distin, Fox, Krog, Marlenga, Rose and Willett. Also present were Superintendent Mr. Morgan and Financial Manager, Ms. Lehman.

A. Approve of the 2017-2018 Budget and Levy

Motion (Willett/Adolf) to approve the 2017-2018 School District of Phillips budget, as presented. Motion carried 9-0

Motion (Willett/Adolf) to approve the 2017-2018 School District of Phillips certified levy, as presented. Motion carried 9-0

Motion (Willett/Krog) to adjourn at 12:30 PM. Motion carried 9-0.

Respectfully submitted,

Tracie L. Burkart, Clerk
Board of Education

**Personnel Report
October 14 - November 16, 2017**

New Hires/Transfers

Name/Position	Position Description	New Salary	Previous Employee Salary	Effective Date
Colleen McHugh Cook II/Snack Bar	Replace Don Paulus	\$10.67	\$10.78	11-16-2017

Recruitment

Position	Position Status	Location	Posting Date
FBLA Advisor	Replace Jean Flower	Phillips High School	08-31-2015
Vocal Music Teacher K-12	Replace Rebecca Trimner	Districtwide	11-8-2017
LTE Aide, 3.5 hrs/day	Due to increased student needs	PhMS/PHS	11-14-2017
AODA Coordinator LTE	Per Grant Approval	Districtwide	11-8-2017

Resignations/Retirements

Name	Position	Resignation/ Retirement	Effective Date	Years of Service	Location
Don Paulus	Snack Bar Cook	Resignation	11-27-2017	1	PHS
Rebecca Trimner	Vocal Music K-12	Resignation	Approximately 1/23/18	6.5	Districtwide

FDT	OBJ FUNC	PRJ	OBJ	2017-18 Revised Budget	2016-17 Revised Budget	October 2017-18 Monthly Activity	October 2016-17 Monthly Activity	FYTD Activity	2017-18 FYTD %	2016-17 FYTD %
10E	11		UNDIFFERENTIATED CURRICULUM	1,765,507.00	1,664,547.23	138,716.39	125,042.36	415,881.58	23.56	24.07
10E	12		REGULAR CURRICULUM	1,770,690.00	1,611,639.19	145,711.46	134,286.32	433,647.04	24.49	26.22
10E	13		VOCATIONAL CURRICULUM	344,455.00	333,044.29	49,196.65	27,433.94	150,485.59	43.69	22.60
10E	14		PHYSICAL CURRICULUM	167,250.00	150,867.00	15,738.40	14,089.00	42,708.67	25.54	25.91
10E	16		CO-CURRICULAR ACTIVITIES	146,233.00	142,173.00	9,597.67	10,430.08	29,481.36	20.16	22.03
10E	17		OTHER SPECIAL NEEDS	15,258.00	21,144.00	209.93	811.61	5,014.94	32.87	31.01
10E	21		PUPIL SERVICES	170,439.00	136,084.00	15,656.46	13,271.21	36,554.41	21.45	23.17
10E	22		INSTRUCTIONAL STAFF SERVICES	207,509.00	234,019.29	20,932.06	14,351.16	64,095.21	30.89	16.74
10E	23		GENERAL ADMINISTRATION	265,543.00	270,055.00	19,988.52	22,766.61	104,086.16	39.20	32.30
10E	24		SCHOOL BUILDING ADMINISTRATION	569,101.00	522,277.84	47,132.17	37,069.84	192,505.40	33.83	30.84
10E	25		BUSINESS ADMINISTRATION	1,963,221.00	1,877,817.00	194,336.67	132,503.48	554,962.98	28.27	23.80
10E	26		CENTRAL SERVICES	337,767.00	341,111.00	21,420.76	19,623.57	92,557.80	27.40	27.42
10E	27		INSURANCE & JUDGMENTS	143,555.00	128,754.00	22,941.51	57,133.18	87,942.08	61.26	65.18
10E	28		DEBT SERVICES	13,053.72	4,351.24	4,416.29		7,679.72	58.83	
10E	29		OTHER SUPPORT SERVICES	153,738.00	129,249.68	5,264.00		89,196.21	58.02	62.60
10E	41		TRANSFERS TO ANOTHER FUND	804,751.00	804,750.40					
10E	43		PURCHASED INSTRUCTIONAL SERV	552,191.00	552,191.00	8,897.52	6,080.00	16,488.93	2.99	2.45
10E	49		OTHER NON-PROGRAM TRANSACTIONS	2,040.00	2,040.00					
Grand Expense Totals				9,392,301.72	8,926,115.16	720,156.46	614,892.36	2,323,288.08	24.74	22.55

Number of Accounts: 1036

Funds Available to the District as of October, 2017:

***** End of report *****	1,499,967.27
First National Bank (General Checking)	573.85
Local Gov't Investment Pool	4,311.26
First National Bank (Savings)	1,504,852.38
Total	9,703.51
Flex Spending (Checking)	
Current Line of Credit Balance (\$1,500,000 max)	1,500,000
Total Borrowed (through 10/31/17):	0.00

EDTLOC SRC FUNC	PRJ LOC SRC	2017-18 Revised Budget	2016-17 October Revised Budget	2017-1 October Monthly Activi	2016-18 FYTD Activity	2017-18 FYTD Activity	2016-17 FYTD Activity	2016-18 FYTD %	2016-17 FYTD %
10R--- 211 50000-	---	4,239,337.00	4,581,333.00						
	---	2,269.00	2,488.00						
10R--- 213 50000-	---	9,465.00	9,465.00	785.30	644.95	1,973.59	1,354.26	20.85	14.31
10R--- 249 50000-	---	1,416.00	1,416.00						
10R--- 264 50000-	---	12,650.00	15,000.00	2,475.00	3,048.59	3,793.00	5,409.14	29.98	36.06
10R--- 271 50000-	---	13,000.00	12,960.00	2,345.00	4,743.00	6,178.60	6,469.50	47.53	49.92
10R--- 279 50000-	---	7,600.00	7,464.00	672.33	641.92	2,725.37	2,748.64	35.86	36.83
10R--- 280 50000-	---								
10R--- 291 50000-	---	18,100.00	15,500.00	3,000.00		3,000.00			
10R--- 292 50000-	---	15,000.00	14,000.00	140.00		9,348.00	11,184.00	51.65	72.15
10R--- 293 50000-	---	231,692.00	233,806.00			4,185.64	4,004.45	27.90	28.60
10R--- 345 50000-	---	2,100.00	1,500.00			601.45		28.64	
10R--- 515 50000-	---	4,385.00	4,900.00						
10R--- 517 50000-	---	61,226.00	65,000.00						
10R--- 612 50000-	---	26,215.00	31,018.00						
10R--- 613 50000-	---	2,918,331.00	2,718,191.00			400,653.00	371,179.00	13.73	13.66
10R--- 621 50000-	---	23,892.00	13,861.00						
10R--- 630 50000-	---	199,181.00	210,652.52						
10R--- 650 50000-	---	1,810.00	2,113.00						
10R--- 660 50000-	---	7,071.00	6,969.00						
10R--- 691 50000-	---	352,800.00	197,750.00						
10R--- 695 50000-	---	1,000.00							
10R--- 699 50000-	---	154,457.00	202,430.00						
10R--- 730 50000-	---	171,394.00	207,494.00						
10R--- 751 50000-	---	42,500.00	42,500.00						
10R--- 780 50000-	---	3,000.00	3,000.00			8,150.75			
10R--- 861 50000-	---	39,161.16							
10R--- 878 50000-	---	22,432.00	22,432.00			22,432.00		100.00	
10R--- 964 50000-	---	25,000.00	66,267.58	14,475.00	14,576.00	17,802.77	17,587.90	71.21	26.54
10R--- 971 50000-	---	10,000.00	10,000.00	5,987.41	6,376.99	11,464.30	11,334.44	114.64	113.34
10R--- 990 50000-	---	200.00	200.00		1.15		1.15		0.58
10R--- 999 50000-	---	8,574,523.00	8,716,439.26	60,462.79	30,032.60	492,308.47	431,272.48	5.74	4.95
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Grand Revenue Totals		8,574,523.00	8,716,439.26	60,462.79	30,032.60	492,308.47	431,272.48	5.74	4.95

Number of Accounts: 40

***** End of report *****