

# Phillips Board of Education Regular Board Meeting

Monday, July 17, 2017  
6:00 PM

Phillips Middle School IMC  
365 Highway 100  
Phillips, Wisconsin

**Our Vision:**

Preparing for Tomorrow

**Our Mission:**

To inspire and empower all students to reach their greatest potential.

**Our Goals:**

- Review and assess educational opportunities annually throughout the District that enables each student to achieve their greatest academic and social growth.
  - Develop annual objectives and plans that will promote safety and security.
- To create added awareness of the District by implementing or expanding communication strategies that involve family and community members throughout the District.

<b>Board Meeting Agenda</b>		<b>Facilitator</b>	<b>Page #</b>
I.	Call to Order (Pledge of Allegiance)	Pesko	
II.	Roll Call of Board Members	Pesko	
III.	Review of Compliance of Open Meeting Law	Pesko	
IV.	Public Participation Forum	Pesko	
V.	Administrative Reports and Committee Reports		
	A. PhMS/PHS Principal Report	Hoogland	
	B. Director of Pupil Services Report	Lemke	
	1. Academic & Career Planning Update		
	C. Superintendent Report	Morgan	
	1. Student Transportation 2017-18		
	2. Facilities Planning Committee Update		
	D. Finance Manager Report	Lehman	PDF
	1. Quarterly Financial Report		
	E. Student Liaison Report	Hickerson	
	F. Policy Committee Report	Burkart	
	1. First Reading of Revised Policy #763		3
	Student NonDiscrimination Food Services		
	G. Business Services Committee Report	Burkart	
	H. Grant Writer Report	Houdek	4
VI.	Items for Discussion and Possible Action		
	A. Soccer Program Update	Hoogland	
	B. Trust Fund Refinancing Projects "Fab Lab"	Morgan	
	C. Summer Maintenance Projects Update	Morgan	
	D. Academic Standards 2017-18	Morgan	
VII.	Consent Items		
	A. Approval of Minutes from June 15 and June 17, 2017 Board Meetings	Pesko	5-7
	B. Approval of Personnel Report		8
	C. Approval of Bills		PDF
VIII.	Items for Next Board Meeting	Pesko	
IX.	Adjourn	Pesko	

Students in the School District of Phillips shall have an opportunity to participate in school lunch and milk programs. These programs shall be administered by the superintendent, or designee, in accordance with established guidelines.

Food service prices shall be established by the Board annually. In accordance with federal guidelines, the District shall offer free and reduced price food services to students who qualify.

Individual student account balances will be reviewed on a case-by-case basis. The director of food service in partnership with the building administration office staff will prepare a monthly report of all negative balances to the superintendent's office. Negative balance accounts determined to need communication will receive written notice of the account statement which will include the contact person assigned for assistance. Students in grades 4K - grade 8 will continue to receive school-provided meals during the process of review. Students in grades 9-12 may be denied access to school-provided meals only by the superintendent or his/her designee.

Vending machines may be installed in District schools when approved by the Board.

The School District of Phillips shall not discriminate in school-sponsored food service programs on the basis of sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, physical, mental, emotional or learning disability, or handicap.

*LEGAL REF.: Sections 118.13, 120.10(16), 120.13(6) & (10) Wis. Statutes  
PI 9.03(1) of the Wisconsin Administrative Code*

*CROSS REF.: Discrimination Complaint Procedures*

*Approved: 07/14/87*

*Revised: 06/19/00*

*Revised: \_\_\_\_\_*

## Grant Writer's Report – July 17, 2017

Dale Houdek

The following information represents activity relating to grant exploration/application from March 20 through June 30, 2017:

**Fab Lab Grant:** As you are aware, we received the Fab Lab grant for \$25,000. At this time it appears that there will be another opportunity to apply for another grant of similar nature later this fall. I would recommend that we reapply for this grant to add to our already existing resources.

**AODA Grant:** The school district was sent notice just recently that we were awarded this grant which I submitted in mid-April. The award is for \$15,000 dollars a year for the next two years for a total of \$30,000. About 2/3 of the grant will be used to hire a district-wide AODA coordinator who will be responsible for developing K-12 activities related to alcohol and drug abuse. Although, data indicated that there was a very small percent of the district's student population that had been involved in drug/alcohol use, statistics revealed a tremendous increase in AODA abuse by the adult community, many of whom were parents. The focus on the district's K-12 students was on mental health activities.

**Future Grant Opportunities:** As I reported in March, "Hot Spot" grant funding related to broadband deficiencies may be coming in the 2017-18 school year. With the development a new State budget other opportunities may also become available. I am still considering staff requests regarding a community splash pad, funding for extra-curricular activities and a community garden while continuing to research other potential grant sources.

**End-of-Year Reports:** I did complete the end-of-year report for last year's School Forest grant and am still in the process of submitting the final reports for the Financial Literacy grant.

I would be willing to extend the grant writer's contract with the district for another year.

SCHOOL DISTRICT OF PHILLIPS  
Board of Education Special Board Meeting/  
Business Service Committee Minutes  
Thursday, June 15, 2017 – 5:00 PM  
Phillips Middle School Learning Center

- I. The meeting was called to order at 5:00 pm. Present from the Board of Education were Adolf, Burkart, Marlenga, Krog, Fox, Pesko, and Willett. Also present was Superintendent Morgan; District Financial Manager Lehman; Principal Hoogland; Director of Maintenance Berens; Ms. Seelig, Ph.D.; and other members of the community.
- II. Designate Secretary: Burkart
- III. Other:
  - A. Presentation by Ms. Jennifer Seelig Ph.D. “An Ethnographic Study of a School-Community Relationship in Rural Wisconsin” -See Research Brief along with Recommendations and Resources
  - B. Loggers United Booster Club
    1. Proceeds from the wild game feed in the amount of \$10,000 is being donated back to the School District of Phillips.
    2. The Club is hoping to work with the Board to identify sponsorship benefits for the football score board.
    3. A survey conducted on proposing athletic fees with a step-down or subsidized by the club showed that parents weren’t interested in either proposal. The survey did show a concern about the late bus being discontinued and what would it take to bring back this service.
- IV. 2016-2017 Proposed Budget Amendments  
Ms. Lehman presented the adjustments that are shown on the two handouts followed by a discussion by the committee. Motion (Willett/Marlenga) to approve the amendments of the 2016-2017 budget as presented. Motion carried 7-0.
- V. Proposed Preliminary Budget for 2017-2018 School Year  
See attached proposal which was reviewed by Ms. Lehman. Discussion followed. The preliminary budget will be on the agenda Monday night for the full Board to consider for approval.
- VI. Additional Compensation Plan
  - A. Changes proposed by the LCT were reviewed.
  - B. If point value for credits earned is to be changed, it would not become effective until the 2018-2019 school year so teachers are able to plan.
  - C. Primary goal is sustainability. Adjustments will be partially dictated by budget.
- VII. Review of the Regular Meeting Agenda
- VIII. Other Items
  - A. Proposed options for usage of refinanced funds

1. A review of the building needs includes, but not limited to, electrical upgrades, lights, ceiling, plumbing, removal of asbestos, tile and redesign of classrooms for innovation lab.
2. The board has requested a breakout of expenditures from Mr. Berens.
3. Phase I of the project to include opening of wall between classrooms and electric for innovation lab can begin but not to exceed \$22,000.00 without further discussion.

IX. Review of Bills

Ms. Marlenga completed review of the bills.

- X. Motion (Marlenga/Willett) to convene into executive session at the conclusion of the open session pursuant to WI Stat. Sec. 19.85(1)(c) for the purpose of considering employment, promotion, retirement, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- Discussion on contract negotiations parameters for salary and wages for the 2017-2018 school year

Roll call vote: Adolf-yes; Burkart-yes; Fox-yes; Krog-yes; Pesko-yes; Marlenga-yes; Willett-yes. Motion carried 7-0.

- XI. Motion (Krog/Adolf) to move back into open session. Motion carried 7-0

- XII. Motion (Willett/Adolf) to adjourn at 6:30 PM. Motion carried 7-0.

Respectfully submitted,

Tracie L. Burkart, Clerk  
Board of Education

MINUTES OF PHILLIPS BOARD OF EDUCATION REGULAR MONTHLY MEETING  
Monday, June 19, 2017

- I. The Phillips Board of Education meeting was called to order by President Pesko at 6:00 pm in the 6-12 Learning Center. The Pledge of Allegiance was recited.
- II. Present: Adolph, Burkart, Distin, Krog, Marlenga, Pesko, Rodewald, Willett, and Student Liaison. Absent: Rose Administration present: Morgan, Lehman, and Lemke. Others: Staff and student.
- III. President Pesko stated that public notice of the meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the School District of Phillips' website, and The Price County Review.
- IV. Public Participation - Stephen Willett stated he was impressed with the number of students going on to attend Wisconsin technical schools and colleges.
- VI. Administrative and Committee Reports
  - A. Elementary Principal Report - Did not attend the meeting.
  - B. Director of Pupil Services Report - Reported that the state testing results have not been released. A report will be given when they are received.
- VII. Items for Discussion and Possible Action
  - A. All board members will retain their committee assignments. Joe Fox will assume the committee assignments previously held by Wendy Rodewald.
  - B. The additional compensation plan will move forward as presented by the Leadership Communication Team.
  - C. The 2016-17 budget amendments were approved at the June 15th special board meeting. Finance Manager Lehman briefly reviewed the amendments.
  - D. Motion (Willett/Adoph) to approve the 2017-18 preliminary budget so business can begin on July 1, 2017. Motion carried 8-0.
- VIII. Consent Items - Motion (Willett/Krog) to approve consent items. Motion carried 8-0.
  - A. Approved minutes from May 15, 2017 regular board meeting
  - B. Approve bills from May 2017 (#342450-342631 and wires) for a total of \$539,170.60.
  - C. Approved personnel report
    - 1) Hiring of Lance Johnson as varsity assistant football coach and Kelly Lind as special education teacher.
    - 2) Termination of employment for Jason Matsick.
    - 3) Resignations from Kristi Speer, assistant cross country coach (10 years) and Sarah Eckert, paraprofessional (7 years)
- IX. The next regular board meeting will be held on July 17, 2017 at 6:00 pm. Items to include on the agenda are soccer team update, Academic & Career Planning update, refinancing project update.
- X. Motion (Krog/Burkart) to adjourn at 6:30 pm. Motion carried 8-0.

Respectfully submitted,

Tracie Burkart, Clerk  
Board of Education

**Personnel Report  
June 19 - July 13, 2017**

**New Hires/Transfers**

<b>Name/Position</b>	<b>Position Description</b>	<b>New Salary</b>	<b>Previous Employee Salary</b>	<b>Effective Date</b>
Kyrstin Gabay, Coach Asst. Cross Country	Replace Kristi Speer	\$1,608.98	N/A	Fall Season
Non-Faculty Fall Coaches *Jodi Podmolik - JV Volleyball *Steve Precour - Varsity Football *Lance Johnson - Asst. Varsity Football	Annual Contract	\$1,608.98 \$3,101.30 \$2,067.18	N/A	Fall Season

**Recruitment**

<b>Position</b>	<b>Position Status</b>	<b>Location</b>	<b>Posting Date</b>
FBLA Advisor	Replace Jean Flower	Phillips High School	08-31-2015
Girls Varsity Tennis Coach	Replace Mike Rocheleau	Phillips High School	02-10-2017
Boys Soccer Coach	Replace Mark Fuhr	Phillips High School	03-06-2017
Bus Route Driver	Replace Greg Meskill	Bus Garage	05-04-2017
Junior Varsity Football Coach	Replace Brandon Kozak	Phillips High School	03-15-2017
Pool Custodian	Replace Jason Matsick	High School/Pool	05-25-2017
Elementary Teacher	Replace Erica Johnson	Phillips Elementary	07-13-2017
Elementary/Middle Teacher	Replace Barb Meyers	Phillips Elementary/ Middle	07-13-2017

**Resignations/Retirements**

<b>Name</b>	<b>Position</b>	<b>Resignation/ Retirement</b>	<b>Effective Date</b>	<b>Years of Service</b>	<b>Location</b>
Barb Meyers	PES Title I Teacher	Retirement	6/29/2017	Title I - 8 Previous - 23	PES
Erica Johnson	PES Kdgn Teacher	Resigned	7/13/2017	1	PES