

Phillips Board of Education Regular Board Meeting

Monday, February 20, 2017
6:00 PM

Phillips Middle School IMC
365 Highway 100
Phillips, Wisconsin

Our Vision:

Preparing for Tomorrow

Our Mission:

To inspire and empower all students to reach their greatest potential.

Our Goals:

- Review and assess educational opportunities annually throughout the District that enables each student to achieve their greatest academic and social growth.
 - Develop annual objectives and plans that will promote safety and security.
- To create added awareness of the District by implementing or expanding communication strategies that involve family and community members throughout the District.

Board Meeting Agenda		Facilitator	Page #
I.	Call to Order (Pledge of Allegiance)	Pesko	
II.	Roll Call of Board Members	Pesko	
III.	Review of Compliance of Open Meeting Law	Pesko	
IV.	Public Participation Forum	Pesko	
V.	Administrative Reports and Committee Reports		
	A. PES Principal Report	Scholz	
	1. Students of the Month		
	B. PhMS/PHS Principal Report	Hoogland	
	1. Students of the Month		
	2. PHS Valedictorian & Salutatorian		
	3. PHS Academic Excellence Scholarship		
	4. PHS Technical Excellence Scholarship		
	C. Director of Pupil Services Report	Lemke	
	D. Superintendent Report	Morgan	
	1. Facilities Space Utilization Update		
	2. Leadership Communication Team Update		
	E. Student Liaison Report	Edwards	
	F. Policy Committee	Burkart	
	1. #330 Curriculum Development and Adoption		4-5
	G. School Forest Committee	Scholz	
	H. Business Services Committee	Rodewald	
	I. Curriculum Committee	Distin	
VI.	Items for Discussion and Possible Action	Pesko	
	A. State Convention Reports	Morgan	
	B. Legislative Meeting in Medford March 6th	Morgan	
	C. Adding a School to the Hockey Coop	Morgan	
VII.	Consent Items		
	A. Approval of Minutes from January 16, 2017 Regular Board Meeting	Pesko	6-7
	B. Approval of Personnel Report		8
	C. Approval of Bills		PDF
VIII.	Items for Next Board Meeting	Pesko	

IX.	<p>Motion to convene into executive session at the conclusion of the open session pursuant to WI Stat. Sec. 19.85(1)(c) for the purpose of considering employment, promotion, retirement, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.</p> <ul style="list-style-type: none"> ● Administrative Recommendations for 2017-18 Staffing ● Employee Request to Extend Leave 	Pesko	
X.	<p>The Board may reconvene into open session pursuant to WI Stat. Sec. 19.85(1), if necessary, to act on motions made during the executive session.</p>	Pesko	
XI.	Adjourn	Pesko	

The Board of Education recognizes its responsibility for the quality of the educational program for the School District of Phillips. To this end, the curriculum shall be developed, evaluated, and adopted on a continuing basis and in accordance with a plan for curriculum growth established by the District Superintendent.

The function of planned curriculum is to answer the question, "Of all the things that could be taught/learned, what are the things (processes, knowledge, skills, concepts, etc.) that **MUST** be learned?" Writing curriculum represents the selection of what is most important to be taught.

For the purposes of this policy and consistent communication through the District, curriculum shall be defined as all the planned activities of the schools, including formal classroom instruction, on-line/distance education, and out-of-class activity, both individual and group, necessary to accomplish the educational goals of the District.

The Superintendent shall recommend to the Board such courses of study as are deemed to be in the best interests of the students and are needed to comply with State law.

The Board directs that the curriculum of this District:

- A. Provides instruction in courses consistent with statute and regulations of the Department of Public Instruction or appropriate State agency.
- B. Ensures, consistent with Wis. Stats. 115 and other applicable Federal and State laws and regulations, that special learning needs of students are provided for in the context of the regular program or classroom and provides for effective coordination with programs or agencies that are needed to meet those needs that cannot be dealt with in the regular program or classroom.
- C. Be consistent with the District's Strategic Plan.
- D. Be consistent with 118.30 Wis. Stats., incorporating State-recommended performance standards for students as the basis for determining how well each student is achieving curriculum objectives.
- E. Allows for the development of individual talents and interests as well as recognizes that learning styles of students may differ.
- F. Encourages students to utilize guidance and counseling services in their academic and career planning.
- G. Utilizes a variety of learning resources to accomplish the educational goals.
- H. Provides justification in terms of the goals of this District, especially when it is proposed to take the place of an existing course of study.

Request Procedure and Timeline for Curriculum Change

All requests for change are to be placed in writing.

- A. Curriculum requests shall be presented to the Superintendent by November 1 of the year preceding the year in which the change is proposed to be implemented.
- B. Anticipated changes or proposals shall be identified as experimental, a pilot study in one school, or a general course or program revision for system-wide implementation.

- C. The written request for change should contain the following information:
1. The reason for initiating the change, including the anticipated benefits to students.
 2. A brief description of the proposed changes in the unit or course.
 3. The evaluation procedures which will be used to measure effectiveness.
 4. Budgetary implications of the proposed change, including staff, facilities, or materials.
- D. Timelines:
1. Received by the superintendent by November 1 prior to the year of implementation.
 2. Program Development Committee meets prior to the end of November.
 3. Program Development Committee will make recommendation at the December board meeting.

Program Development Committee

The continuous development of the educational programs is critical to the basic mission of the School District of Phillips. The Program Development Committee is committed to the continuous improvement of all aspects of teaching and learning.

The Program Development Committee is comprised of:

- Elementary school representative (1)
- Middle school representative (1)
- High school representative (1)
- Director of Special Education/Pupil Services
- Principal PreK-5
- Principal 6-12
- Board of Education (no more than 2)
- Member of Community (1)

All Program Development Committee meetings are open to the public.

Cross Reference: 813/333 School-Community/Parent Involvement Policy

MINUTES OF PHILLIPS BOARD OF EDUCATION REGULAR MONTHLY MEETING
Monday, January 16, 2017

- I. The Phillips Board of Education meeting was called to order by President Pesko at 6:00 pm in the 6-12 Learning Center. The Pledge of Allegiance was recited.
- II. Present: Burkart, Distin, Krog, Marlenga, Pesko, Rodewald, Rose, Willett, and Student Liaison Morgan Absent: Adolph Administration present: Morgan, Hoogland, Lemke and Scholz. Others: Staff and community members
- III. President Pesko stated that public notice of the meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the School District of Phillips' website, and The Price County Review.
- IV. Public Participation - Joe Fox introduced himself as a candidate for the Area I school board election in April.
- V. Administrative and Committee Reports
 - A. Elementary Principal Report - Students of the month for December are Josh Edwards (Grade 1) and Endora Udovich (Grade 5)
 - B. Phillips Middle/High School Principal Report - Students of the Month will be announced next month.
 - C. Director of Pupil Services Report - No report for this month.
 - D. Superintendent Report
 1. The State Education Convention begins on Tuesday, January 17. Mark Distin, Rick Morgan, and Molly Lehman will be attending.
 2. The first facilities utilization committee will meet on January 31 at 5:00 pm in the District office. The agenda will be posted so Board members can attend.
 - E. Student Liaison Report
 1. CREW is going well, everyone seems to enjoy the time.
 2. Mock Trial competed in The Dells and won one and lost three. There is a good group of students participating this year.
 3. The staff and students raised \$980 for Je'Ann Johnson from Prentice.
 4. Seventy students participated in the Blood Drive.
 5. Winterfest activities will be planned mid-February.
 6. January 26 the middle school students who completed their requirements will be going to Camp Forest Spring.
 - F. Policy committee met on January 11 and discussed suspending Policy #330 Curriculum Development and Adoption to allow for the curriculum committee to conduct a stakeholders review and broaden the scope of the previous policy. Also discussed were transportation policies. Transportation policies will be forwarded to the lead driver and administration for review.
 - G. Business services committee met on January 12 and met with Annie Knudson to hear about progress in creating a new Logger United Booster Club. Eagle Audit will attend the February 16 business services meeting to discuss the 2015-16 audit. The food service van needs to be replaced. A plan needs to be created for van replacement and rotation.
 - H. Curriculum committee met on January 7th. Once Policy #330 has been suspended, the committee will research and develop a new policy in collaboration with the policy committee. Primary focus of the development will be a cooperative effort with local and regional industry, along with other stakeholders to promote education for entrepreneurial efforts to retain graduates. A proposal will be made to the full Board on March 20th.

- VI. Items for Discussion and Possible Action
- A. The Board members and administrative team met on December 21, 2016 for a retreat which allowed for good communication between the Board and administration on direction and needs.
 - B. The 2017-18 calendar was presented by Colin Hoogland representing the staff development committee. Motion (Willett/Burkart) to approve the calendar as presented. Motion carried 8-0.
- VII. Consent Items - motion (Willett/Krog) to approve consent items as listed. Motion carried 9-0.
- A. Approved minutes from November 21, 2016 regular board meeting
 - B. Approved hiring of Tara Strassburger as PhMS head girls basketball coach
 - C. Approve bills from November 2016 (#341514-341674 and wires) for \$648,003.00.
- VIII. The next regular board meeting will be held on January 16, 2017 at 6:00 pm. Items to include on agenda are 2017-18 school calendar and report from board retreat.
- IX. Motion (Krog/Willett) to convene into executive session at the conclusion of the open session
- A. Pursuant to WI Stat. Sec. 19.85(1)(c) for the purpose of considering employment, promotion, retirement, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
 - Sabbatical Leave Request
 - B. Pursuant to WI Stat. Sec 19.85(1)(f) for the purposes of considering personal history of a student.
 - Graduation Request
- Motion carried with roll call vote 9-0 at 6:45 p.m.
- X. The Board may reconvene into open session pursuant to WI Stat. Sec. 19.85(1), if necessary, to act on motions made during the executive session.
- XI. Motion (Marlenga/Adolph) to reconvene into open session. Motion carried 9-0.
- XII. Action Items
- A. Motion (Distin/Willett) to honor a student graduation request. Motion carried 9-0.
 - B. Motion (Willett/Krog) to honor sabbatical extension through 2017-18 school year. Motion carried 9-0.
- XIII. Motion (Willett/Adolph) to adjourn at 7:00 pm. Motion carried 9-0.

Respectfully submitted,

Wendy Rodewald, Clerk
Board of Education

Personnel Report
January 14, 2017 - February 17, 2017

New Hires/Transfers

Name/Position	Position Description	New Salary	Previous Employee Salary	Effective Date
Therese Esterholm, Special Ed Paraprofessional	Replace Felecie Guidry	\$11.45/hr	\$11.45/hr	01-16-2017
Shannon Langreck, Special Ed Paraprofessional	New position	\$11.45/hr	N/A	01-16-2017
Terri East, Special Ed Long-Term Substitute	New position	\$11.45/hr	N/A	01-16-2017

Recruitment

Position	Position Status	Location	Posting Date
FBLA Advisor	Replace Jean Flower	Phillips High School	08-31-2015
Business Education or Computer Science Teacher	2017-18 Staffing Plan	Phillips High School	01-17-2017
Elementary Teacher	2017-18 Staffing Plan	Phillips Elementary	01-20-2017
K-12 Guidance Elementary Emphasis	2017-18 Staffing Plan	Phillips Elementary	02-09-2017
Boys Varsity Tennis Coach	Replace Mike Rocheleau	Phillips High School	02-10-2017
Girls Varsity Tennis Coach	Replace Mike Rocheleau	Phillips High School	02-10-2017

Resignations/Retirements

Name	Position	Resignation/Retirement	Effective Date	Years of Service	Location
Felecie Guidry	Paraprofessional	Moved - Did not Notify	01-03-2017	2 months	PES
Mike Rocheleau	Boys Varsity Tennis Coach	Resignation	02-02-2017	3	PHS
Mike Rocheleau	Girls Varsity Tennis Coach	Resignation	02-02-2017	1	PHS

EDTLOC SRC FUNC	PRJ LOC SRC	2016-17 Revised Budget	2015-16 January 2016-1 Monthly Activi	2015-16 January 2015-1 Monthly Activi	2016-17 FYTD Activity	2015-16 FYTD Activity	2016-17 FYTD &	2015-16 FYTD &
10R---	211 50000-	4,581,333.00	5,155,314.00	808,515.14	1,339,695.90	808,515.14	29.24	15.68
	---	2,488.00	2,463.00		644.26	775.33	25.89	31.48
10R---	213 50000-	9,465.00	9,371.00	142.94	3,054.87	3,436.17	32.28	36.67
	---	1,416.00	1,402.00			213.40		15.22
10R---	249 50000-	15,000.00	15,000.00	3,932.00	9,362.14	12,738.22	62.41	84.92
	---	12,960.00	8,300.00	548.80	7,978.90	7,914.70	61.57	95.36
10R---	271 50000-	7,464.00	9,330.00	455.21	3,977.51	3,906.76	53.29	41.87
	---	15,500.00	15,500.00		14,691.00	14,355.00	94.78	92.61
10R---	293 50000-	14,000.00	14,000.00	180.00	7,825.90	7,628.91	55.90	54.49
	---	233,806.00	148,712.00			2,727.00		181.80
10R---	515 50000-	1,500.00	1,500.00					
	---	4,900.00	4,900.00					
10R---	517 50000-	65,000.00	65,462.84	56,579.00	56,579.00	60,409.00	87.04	92.28
	---	31,018.00	31,018.00					
10R---	613 50000-	2,718,191.00	2,514,777.00	60,409.00	1,068,727.00	988,256.00	39.32	39.30
	---	13,861.00	5,120.00	2,500.00	2,500.00	5,120.00	18.04	100.00
10R---	621 50000-	210,652.52	210,652.52		68,632.00	70,227.00	32.58	33.34
	---	2,113.00	2,113.00					
10R---	691 50000-	6,969.00	7,486.00					
	---	197,750.00						
10R---	695 50000-	180,322.00	181,255.00	11,665.40		11,665.40	6.44	6.44
	---	207,494.00	207,494.00			29,243.68	14.09	14.09
10R---	730 50000-	42,500.00	73,476.09					
	---	3,000.00	3,000.00					
10R---	751 50000-	66,267.58	45,000.00	57,576.28	75,164.18	44,312.69	113.43	98.47
	---	10,000.00	58,381.55		7,439.45		74.39	
10R---	780 50000-	200.00	200.00	3.80	7.55	28.80	3.78	14.40
	---	8,655,170.10	8,992,718.29	1,459,979.39	2,666,279.66	2,071,476.20	30.81	23.04

Grand Revenue Totals		8,655,170.10	8,992,718.29	1,459,979.39	2,666,279.66	2,071,476.20	30.81	23.04

Number of Accounts: 36

***** End of report *****

EDT	OBJ FUNC PRJ	OBJ	Revised Budget	January 2016-17 Monthly Activity	FYTD Activity	2016-17 FYTD \$	January 2015-16 Monthly Activity	2015-16 FYTD \$
10E	11	UNDIFFERENTIATED CURRICULUM	1,664,703.00	121,633.81	780,766.02	46.90	124,224.74	46.59
10E	12	REGULAR CURRICULUM	1,614,134.00	137,256.77	828,996.86	51.36	126,229.06	47.09
10E	13	VOCATIONAL CURRICULUM	329,116.00	32,745.85	163,370.08	49.64	25,297.64	48.34
10E	14	PHYSICAL CURRICULUM	150,867.00	11,161.93	79,182.13	52.48	11,086.56	49.19
10E	16	CO-CURRICULAR ACTIVITIES	142,173.00	12,152.56	60,630.63	42.65	16,272.99	46.22
10E	17	OTHER SPECIAL NEEDS	21,144.00	801.45	8,999.01	42.56	1,468.18	51.50
10E	21	PUPIL SERVICES	136,084.00	8,798.08	56,996.37	41.88	8,291.90	48.65
10E	22	INSTRUCTIONAL STAFF SERVICES	220,374.00	9,976.36	80,812.90	36.67	9,207.98	39.42
10E	23	GENERAL ADMINISTRATION	269,780.00	16,430.47	153,742.16	56.99	17,992.98	55.36
10E	24	SCHOOL BUILDING ADMINISTRATION	522,277.84	36,992.01	274,612.73	52.58	32,760.71	54.97
10E	25	BUSINESS ADMINISTRATION	1,877,817.00	138,627.05	912,985.16	48.62	135,187.72	53.87
10E	26	CENTRAL SERVICES	341,111.00	13,607.01	209,528.93	61.43	2,971.39	43.38
10E	27	INSURANCE & JUDGMENTS	128,754.00	27,137.19	111,064.35	86.26		85.98
10E	29	OTHER SUPPORT SERVICES	129,249.68	40,449.70	126,617.68	97.96	64,791.40	98.52
10E	41	TRANSFERS TO ANOTHER FUND	840,966.00					
10E	43	PURCHASED INSTRUCTIONAL SERV	552,191.00			7.13	6,702.75	4.56
10E	49	OTHER NON-PROGRAM TRANSACTIONS	2,040.00					
Grand Expense Totals			8,942,781.52	620,652.39	3,887,701.64	43.47	582,486.00	43.56

Number of Accounts: 983

Funds Available to the District as of January, 2017:

***** End of report *****	First National Bank (General Checking)	1,577,067.60
	Local Gov't Investment Pool	57,153.39
	First National Bank (Savings)	4,299.99
	Total	1,638,520.98

Flex Spending (Checking) 9,255.07

Current Line of Credit Balance (\$1,500,000 max) 1,500,000

Total Borrowed (through 01/31/17): 0.00