

# Phillips Board of Education Regular Board Meeting

Monday, September 19, 2016  
6:00 PM

Phillips Middle School IMC  
365 Highway 100  
Phillips, Wisconsin

**Our Vision:**

Preparing for Tomorrow

**Our Mission:**

To inspire and empower all students to reach their greatest potential.

**Our Goals:**

- Review and assess educational opportunities annually throughout the District that enables each student to achieve their greatest academic and social growth.
  - Develop annual objectives and plans that will promote safety and security.
- To create added awareness of the District by implementing or expanding communication strategies that involve family and community members throughout the District.

Board Meeting Agenda		Facilitator	Page #
I.	Call to Order (Pledge of Allegiance)	Pesko	
II.	Roll Call of Board Members	Pesko	
III.	Review of Compliance of Open Meeting Law	Pesko	
IV.	Public Participation Forum	Pesko	
V.	Administrative Reports and Committee Reports		
	A. PES Principal Report	Scholz	
	1. Start-of-Year Report		
	2. Achievement Gap Reduction (AGR) Report		At Mtg
	B. PhMS/PHS Principal Report	Hoogland	
	1. Start-of-Year Report		
	C. Director of Pupil Services Report	Lemke	
	1. Start-of-Year Report		
	D. Superintendent Report	Morgan	
	1. August Staff Inservice Report		
	2. Fall Superintendent's Conference		
	3. Update on Additional Compensation Process		
	E. Policy Committee	Burkart	
	1. Second Reading of #345.12 High School Credit to Eighth Grade Students		4
	F. Business Services Committee	Rodewald	
	G. Curriculum Committee	Distin	
VI.	Items for Discussion and Possible Action		
	A. Annual Meeting Agenda Review and Assignments	Morgan	5
	B. I.R.E.P. Educational Program Out-of-State Travel	Hoogland	
VII.	Consent Items	Pesko	
	A. Approval of Minutes from August 11 Special Meeting and August 15 Regular Board Meeting		6-8
	B. Approve Second Reading of Policies as Presented		
	C. Approval of Personnel Report		
	D. Approval of Bills		9-10 At Mtg.
VIII.	Items for Next Board Meeting	Pesko	

IX.	<p>Motion to convene into executive session at the conclusion of the open session Pursuant to WI Stat. Sec. 1985 (1)(c) for the purpose of considering employment, promotion, retirement, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.</p> <ul style="list-style-type: none"> <li>● Technology Staff Proposal</li> </ul>	Pesko	
X.	<p>The Board may reconvene into open session pursuant to WI Stat. Sec. 19.85(1), if necessary, to act on motions made during the executive session.</p>	Pesko	
XI.	Adjourn	Pesko	

## **CREDIT FOR HIGH SCHOOL COURSES BY MIDDLE SCHOOL STUDENTS**

**345.12**

The Board permits students in 7<sup>th</sup> or 8<sup>th</sup> grade to earn credit towards a high school diploma in any class taken that is approved by the Board for such purpose, provided that the student is academically prepared based on performance on current pupil assessments and building administrator approval. Any course designated for high school credit taken by 7<sup>th</sup> or 8<sup>th</sup> grade students must be taught by a teacher certified to teach that subject at the high school level and must be taught using curriculum and assessments equivalent to those used in the subject at the high school level.

Credit may be earned in any subject area meeting the requirements under this policy.

The Board directs the District Administrator to develop procedures to annually determine whether sufficient student interest and appropriate staffing justifies offering such course(s) or access to space in currently scheduled high school classes. All high school level classes will be scheduled and assigned in accordance with building level administrative procedures. Space and availability is determined in descending order of grade and/or age of the students.

Courses taken by 7<sup>th</sup> or 8<sup>th</sup> grade students for high school credit shall appear on the student's high school transcript, along with the grade received. The class may be factored into the student's high school grade point average at the request of the student's parents/guardians. All high school level courses are available to be retaken with the permission of the high school principal.

*Adopted:* \_\_\_\_\_

**Publish September 22 and September 29, 2016**

**A G E N D A**

**ANNUAL SCHOOL DISTRICT MEETING  
PHILLIPS, WISCONSIN  
6:00 P.M. - Monday, October 3, 2016  
Phillips High School Auditorium**

**BUDGET HEARING:**

1. INTRODUCTIONS
2. CALL THE BUDGET HEARING TO ORDER
3. PRESENT THE ESTIMATED 2016-17 BUDGET
4. ADJOURN THE BUDGET MEETING

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**ANNUAL MEETING OF THE ELECTORATE OF THE SCHOOL DISTRICT OF  
PHILLIPS:**

1. CALL THE ANNUAL MEETING TO ORDER
2. ELECT A CHAIRPERSON
3. READING OF MINUTES OF LAST ANNUAL MEETING HELD October 5, 2015
4. TREASURER'S REPORT
5. LEVY A TAX FOR THE 2016-2017 SCHOOL YEAR
6. MOTION TO APPROVE FUND 80 LEVY FOR 2016-17
7. SALE OF GENERAL SCHOOL PROPERTY
8. OLD BUSINESS
9. NEW BUSINESS
10. LONG-TERM PLANNING REPORT
11. ESTABLISH DATE AND TIME FOR 2017 ANNUAL MEETING.
12. ADJOURN ANNUAL MEETING
13. REFRESHMENTS

Notices for this meeting were posted on September 15, 2016 at:  
Phillips Elementary, Middle, and High School, Bus Garage, All-Staff Email, District  
Website, and Price Co. Review

SCHOOL DISTRICT OF PHILLIPS BOARD OF EDUCATION  
Business Service Committee/Special Board Meeting Minutes  
Thursday, August 11, 2016 – 12:00 am  
District Conference Room – Phms #143

- I. The meeting was called to order by Board President Pesko at 12:05 pm. Present from the Board of Education were Rose, Marlenga, Adolph Rodewald, Burkart, Krog and Willett. Also present was Superintendent Morgan.
- II. Motion (Krog/Adolph) to suspend the Business Service Meeting until special meeting business was completed. Motion carried 8-0.
- III. Motion (Rodewald/Adolph) to convene into close session to discuss business manager contract. Roll call vote, all voted aye. Motion carried 8-0.
- IV. Motion (Krog/Adolph) to reconvene into open session. Motion carried 8-0.
- V. Motion (Willett/Krog) to have Superintendent Morgan follow the Board's directive regarding Molly Lehman's Business Manager position addressing the timeline and compensation.
- VI. Business services meeting was called to order.

Respectfully Submitted,

Wendy Rodewald, Clerk  
Board of Education

MINUTES OF PHILLIPS BOARD OF EDUCATION REGULAR MONTHLY MEETING  
Monday, August 15, 2016

- I. The Phillips Board of Education meeting was called to order by President Pesko at 6:00 pm in the 6-12 Learning Center. The Pledge of Allegiance was recited.
- II. Present: Adolph, Burkart, Distin, Krog, Marlenga, Pesko, Rodewald, Rose, and Willett. Absent: Student Liaison. Administration present: Morgan, Hoogland, Scholz and Lemke. Others: Staff, students, and community members.
- III. President Pesko stated that public notice of the meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the School District of Phillips' website, and The Price County Review.
- IV. Public Participation - Jodi Podmolik updated the board on the youth baseball/softball program progress on upgrading the youth fields in cooperation with the City of Phillips. Grant monies and fundraising are funding the project.
- V. Administrative and Committee Reports
  - A. Principal Hoogland answered questions regarding the new parking system at the high school this fall.
  - B. Principal Scholz reported that the custodian team is ahead of schedule and the building is looking very good. All new teachers have been in to meet with him and get rooms ready. The new kitchen equipment is in as well as three new multipurpose tables/benches. The Armory will be taking some of the old tables.
  - C. Director of Pupil Services Lemke reported that the elementary had 24 incidents of seclusion and restraint. The 24 incidents included three special education students.
  - D. Superintendent Morgan attended the WASDA Legal Conference in July. The topics were very interesting and the attendees had a chance to work hands on with scenarios. A topic of interest was self-funding insurance. A meeting will be held the first week in November with our insurance broker to begin discussion on health insurance options for 2017-18.
  - E. Dave Berens reported that summer projects are going very well. Our outdoor sign will be arriving in about two weeks, and next week the pool will be closing for maintenance, cleaning and refilling. FACE room cabinets are in and counters will be here soon. Most of the track work is completed. The calming room at PES is just about completed.
  - F. The policy committee met on August 10, 2016 and started work on Policy #345.21 Credit for High School Courses by Middle School Students. Discussion will be needed on whether or not the grade for the course is included in high school GPA and whether or not the student can retake the class for an increased grade during high school. Second reading of 664 Money Collection and Cash in School Buildings is ready for approval tonight.
  - G. The revenue committee met on August 11, 2016 and discussed our virtual school option and other community connections with education. Connections have been made with a small Amish community that has moved to our area. Foundation work and grant options were also discussed.
  - H. Business services committee met on August 11, 2016 and discussed summer projects and the need to do some school website updating. Bills were reviewed
  - I. Superintendent Morgan reported that the 2015-016 finance audit began today and went very well. The auditors were pleased with all the work that was done to prepare for today.

- VII. Items for Discussion and Possible Action
- A. Motion (Willett/Krog) to approve First National Bank of Park Falls, Time Federal Bank, and Local Government Investment Pool as district depositories. Motion carried 9-0.
  - B. Motion (Willett/Adolph) to approve mandatory public notices in school district publications for 2016-17. Motion carried 9-0.
  - C. Dale Houdek reported on grant writing activity for this past year. Grants approved and approved for funding included Financial Literacy Grant (\$5,841.00), Wisconsin Environmental Education Grant (\$2,500.00) and Urban Forestry Grant in connection with the City of Phillips (\$25,000.00). Grants that were explored included Broadband Grant, Alcohol and Other Drug Abuse Grant, Fab Lab Grant, and Fast Forward Apprenticeship Grant. Discussion held with Board members on how to proceed this year and the role of the grant writer.
- VIII. Consent Items - motion (Willett/Burkart) to approve consent items as listed. Motion carried 9-0.
- A. Approve minutes from July 18, 2016 regular board meeting and July 20 special board meeting.
  - B. Approve second reading of Policy #664 Money Collection and Cash in School Buildings.
  - C. Approve Personnel Report items
    - 1. Approve hiring Don Paulus as Cook II at Phillips High School and Mike Rocheleau as PHS varsity girls tennis coach.
    - 2. Approve resignation from Beth Klepac as paraprofessional.
  - D. Approve bills from July 2016 (#340982-341054 and wires) for \$668,203.72.
- IX. The next regular board meeting will be held on September 19, 2016. Items to include on agenda are Achievement Gap Reduction (SAGE) report, Second reading on policy, and committee reports.
- X. Motion (Willett/Krog) to adjourn at 7:13 p.m. Motion carried 9-0.

Respectfully submitted,

Wendy Rodewald, Clerk  
Board of Education



**Personnel Report  
August 13 - September 16, 2016**

**New Hires/Transfers**

<b>Name/Position</b>	<b>Position Description</b>	<b>New Salary</b>	<b>Previous Employee Salary</b>	<b>Effective Date</b>
Melissa Heizler District Accounting Clerk	Replace Molly Lehman	\$40,000	\$36,165	9-6-2016
Connie Martinovich Paraprofessional PhMS/PHS	Replace Beth Klepac	\$11.45	\$11.45	9-1-2016
Faculty Coaching & Extra-Curricular Advisors	See attached sheet			

**Recruitment**

<b>Position</b>	<b>Position Status</b>	<b>Location</b>	<b>Posting Date</b>
FBLA Advisor	Replace Jean Flower	Phillips High School	08-31-2015
PHS JV Girls Basketball Coach	Replace Jodi Podmolik	Phillips High School	09-08-2016
PhMS 8th Grade Basketball Coach	Replace Timothy (TJ) Podmolik	Phillips Middle School	09-08-2016
PhMS Asst. Wrestling Coach	New position	Phillips Middle School	
PhMS Asst. Track Coach	New position	Phillips Middle School	
PHS Girls Soccer Coach	Replace Courtney Graff	Phillips High School	09-16-2016

**Resignations/Retirements**

<b>Name</b>	<b>Position</b>	<b>Resignation/ Retirement</b>	<b>Effective Date</b>	<b>Years of Service</b>	<b>Location</b>
Jodi Podmolik	PHS JV Basketball Coach	Resignation	9-7-2016	1	PHS
Timothy Podmolik	PhMS 8th Grade Basketball Coach	Resignation	9-7-2016	1	PhMS
Courtney Graff	PHS Girls Varsity Soccer Coach	Resignation	9-12-2016	2	PHS

<u>Position</u>	<u>Coach/Advisor</u>	<u>2016-17 Salary</u>
Erik Olson	PHS CC Head Coach	\$2,388.01
Erik Olson	PHS Boys Track Coach	\$2,389.05
Brent Edwards	PHS Boys Varsity Asst. Basketball Coach	\$2,046.72
Brent Edwards	PHS Baseball Asst. Coach	\$1,593.05
Brent Edwards	PhMS Student Council	\$ 568.13
Blake Edwards	PhMS Boys Head Basketball Coach	\$1,478.59
Blake Edwards	PHS Softball Coach	\$2,389.05
Tyler Ring	PhMS Boys Assistant Basketball Coach	\$1,023.88
Jennie Kleinhans	PhMS Girls Assistant Basketball Coach	\$1,023.88
Tim Brown	PHS Wrestling Coach	\$2,843.76
Jack Hoogland	PhMS Wrestling Coach	\$1,023.88
Bob Dural	PHS Baseball Head Coach	\$2,389.05
Justin Lindgren	No contract - on Sabbatical	0
Krystin Gabay	PhMS Track Coach	\$1,023.88
Extra Curricular:		
Kay Belan	National Honor Society	\$ 341.29
Marc Peterson	High Quiz Bowl	\$ 993.70
Marc Peterson	PHS Student Council	\$1,023.88
Paul Feuerer	PHS Forensics	\$1,023.88
Tammy Holman	PhMS Forensics	\$ 454.71
Stacie Mollman	PHS Yearbook	\$2,036.31
Floyd Mootz	PhMS Yearbook	\$ 454.71
Rebecca Trimner	PHS Choir Director	\$ 227.88
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Rebecca Trimner	PES Concert	\$ 57.23/each