

Phillips Board of Education Regular Board Meeting

Monday, April 20, 2015
6:00 PM

Phillips Middle School IMC
365 Highway 100
Phillips, Wisconsin

Our Vision:

Preparing for Tomorrow

Our Mission:

To inspire and empower all students to reach their greatest potential.

Our Goals:

- Review and assess educational opportunities annually throughout the District that enables each student to achieve their greatest academic and social growth.
- Develop annual objectives and plans that will promote safety and security.
- To create added awareness of the District by implementing or expanding communication strategies that involve family and community members throughout the District.

School District of Phillips Regular Board Meeting Agenda		Facilitator	Page #
I.	Call to Order (Pledge of Allegiance)	Baratka	
II.	Roll Call of Board Members	Baratka	
III.	Review of Compliance of Open Meeting Law	Baratka	
IV.	Public Participation Forum - Where members of the public will be allowed to make brief presentations to the board on items of interest to the school district. No action will be taken on items presented.	Baratka	
V.	Oath of Office	Rodewald	4
VI.	Recognition of Board Member Service	Morgan	
VII.	Ameresco Project Update	Ameresco	
VIII.	Administrative Reports and Committee Reports		
	A. Principal Report – PhMS/PHS	Hoogland	
	1. Students of the Month		
	2. “Life of an Athlete” Student Report		
	B. Principal Report - PES	Scholz	
	1. Students of the Month		
	C. Director of Pupil Services Report	Lemke	
	1. Special Education Report		
	2. Update on Speech/Language position		
	D. Superintendent Report	Morgan	
	1. Legislative Meeting in Medford - March 31st		
	2. Update on Community Pool Project		
	3. School Forest Committee Update		
	E. Finance Manager Report	Theeder	
	1. Quarterly Financial Report		PDF
	2. 2015-16 Budget Projections		PDF
	3. 2014-15 Budget Amendments		PDF
	F. Student Liaison Report	Otto	
	G. Policy Committee - April 8, 2015	Rodewald	
	H. Business Services Committee - April 16, 2015	Rodewald	
IX.	Items for Discussion and Possible Action		
	A. Set Date for Board Organization Meeting	Baratka	
	B. Board Members to Distribute Diplomas at Graduation on May 22	Baratka	
	C. CESA 12 Contract for 2015-16	Morgan	
X.	Consent Items	Baratka	
	A. Approval of Minutes from March 16 and April 8, 2015		5-8
	B. Approval of Personnel Report		9

	C. Approval of 2014-15 Budget Amendments D. Approval of Bills		PDF PDF
XI.	Items for Next Board Meeting	Baratka	
XII.	Motion to convene into executive session at the conclusion of the open session pursuant to WI Stat. Sec. 19.85(1) for the purpose of considering employment, promotion, retirement, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. <ul style="list-style-type: none"> ● 2015-16 Staffing ● Early Retirement Request 	Baratka	
XIII.	The Board may reconvene into open session pursuant to 19.85(2), Wisc. Stats., if necessary, to act on motions made during the executive session. <ul style="list-style-type: none"> ● Resignation approval from April 8 special meeting ● Retirement approval from April 8 special meeting 	Baratka	
XIV.	Adjourn	Baratka	

State of Wisconsin
County of Price

OFFICIAL OATH

(School Board Member (_____)
(Raise your right hand)
(Repeat after me ((the clerk or designee))

- > I, (state name) the undersigned, who have been duly elected

- > To the Board of Education of the School District of Phillips

- > But have not yet entered upon the duties thereof,

- > Swear that I will support the constitution of the United States and the constitution of Wisconsin

- > And will faithfully discharge the duties of said office

- > To the best of my ability, so help me God.

Subscribed and sworn to before me this 20th day of April, 2015

Board Member

Board Clerk or Designee

School District of Phillips
Board Rev Chk (Date: 3/2015)

3frbud12.p
05.15.02.00.00-010161

FUND	LOC	SRC	PRJ	LOCAL	SRC	2014-15		2014-15		2013-14		2013-14	
						Original Budget	Monthly Activity	FYTD Activity	FYTD & Monthly Activity	FYTD & Monthly Activity	FYTD & Monthly Activity		
10R	---	211	50000-	---	CURRENT YEAR PROPERTY TAX	4,909,242.00		2,866,148.44	57.96			58.09	
10R	---	213	50000-	---	MOBILE HOME TAX	2,500.00		570.82	22.83			69.45	
10R	---	249	50000-	---	TRANSPORTATION FEES	5,000.00	1,906.02	4,811.89	96.24			51.37	
10R	---	264	50000-	---	SURPLUS NON-CAPITAL OBJECTS			288.00					
10R	---	271	50000-	---	ADMISSIONS	14,000.00		14,957.95	106.84	1,484.00		109.65	
10R	---	279	50000-	---	OTHER SCHOOL ACTIVITY INCOME	2,200.00		5,161.80	234.63	70.00		190.82	
10R	---	280	50000-	---	INTEREST ON INVESTMENTS	9,000.00	1,172.39	6,367.11	70.75	1,063.50		62.34	
10R	---	292	50000-	---	STUDENT FEES	21,000.00		12,375.00	58.93			93.20	
10R	---	293	50000-	---	RENTALS	14,000.00	3,445.60	11,238.59	80.28	3,257.53		101.38	
10R	---	341	50000-	---	REGULAR DAY SCHOOL	6,500.00				500.00		142.31	
10R	---	345	50000-	---	OPEN ENROLLMENT W/ SCH. DIST.	165,875.00							
10R	---	515	50000-	---	TRANSIT OF AIDS INTER. SOURCES	1,500.00		1,250.00	83.33			182.00	
10R	---	517	50000-	---	TRANSIT OF FEDERAL AIDS	4,900.00							
10R	---	612	50000-	---	TRANSPORTATION AID	61,937.00		61,126.00	98.69			100.00	
10R	---	613	50000-	---	LIBRARY AID	25,000.00							
10R	---	619	50000-	---	OTHER STATE AID	122,850.00	123,150.00	123,150.00	100.24	61,875.00		82.44	
10R	---	621	50000-	---	EQUALIZATION AID	2,551,414.00	618,551.00	1,608,232.00	63.86	660,977.00		63.83	
10R	---	630	50000-	---	SPECIAL PROJECT GRANTS	5,120.00						100.00	
10R	---	650	50000-	---	SAGE AID	229,000.00		161,362.00	66.67			66.67	
10R	---	660	50000-	---	STATE REVENUE THROUGH LOCAL	1,040.00				1,945.17		176.83	
10R	---	691	50000-	---	COMPUTER AID	6,894.00							
10R	---	730	50000-	---	SPECIAL PROJECT GRANTS	144,966.00		26,263.32	17.85			8.45	
10R	---	751	50000-	---	ESEA TITLE IA	200,406.00		42,156.01	21.09				
10R	---	780	50000-	---	FED AID THRU STATE NOT DFL	12,008.79	43,794.60	43,794.60	82.02	12,141.00		14.66	
10R	---	861	50000-	---	EQUIPMENT SALES/LOSS			21,767.98					
10R	---	969	50000-	---	OTHER ADJUSTMENTS			0.01					
10R	---	971	50000-	---	REFUNDS - PRIOR YR., E-RATE	25,000.00		25,942.60	103.77			24.52	
10R	---	990	50000-	---	MISCELLANEOUS			1,239.99					
10R	---	999	50000-	---	COPY FEES	100.00	105.00	112.10	112.10			3.25	
10	---	---	---	---	GENERAL FUND	8,541,452.79	792,124.61	5,038,376.21	58.50	743,313.20		56.98	
Grand Revenue Totals						8,541,452.79	792,124.61	5,038,376.21	58.50	743,313.20		56.98	

Number of Accounts: 33

***** End of report *****

School District of Phillips
Board Exp Check (Date: 3/2015)

3frbud12.p
05.15.02.00.00-010161

FDT	OBJ FUNC PRJ	OBJ	Original Budget	March 2014-15 Monthly Activity	FYTD Activity	2014-15 FYTD & Monthly Activity	March 2013-14 Monthly Activity	FYTD & 2013-14
10E	11----	UNDIFFERENTIATED CURRICULUM	1,608,490.80	148,077.65	1,036,705.53	64.45	124,477.64	63.83
10E	12----	REGULAR CURRICULUM	1,624,261.28	141,062.05	1,048,637.05	64.56	126,141.91	61.28
10E	13----	VOCATIONAL CURRICULUM	296,022.70	23,119.14	187,477.02	63.33	24,244.45	59.49
10E	14----	PHYSICAL CURRICULUM	145,814.95	11,284.51	93,302.83	63.99	10,419.40	60.67
10E	16----	CO-CURRICULAR ACTIVITIES	133,513.56	13,219.60	84,662.44	63.41	13,482.57	64.97
10E	17----	OTHER SPECIAL NEEDS	17,494.82	1,262.46	10,203.05	58.32	1,208.78	43.67
10E	21----	PUPIL SERVICES	81,918.33	9,602.54	66,468.25	70.08	6,257.34	56.91
10E	22----	INSTRUCTIONAL STAFF SERVICES	212,602.65	13,914.37	128,364.23	59.11	12,037.38	49.04
10E	23----	GENERAL ADMINISTRATION	249,303.06	14,846.43	175,601.67	70.44	15,955.59	65.59
10E	24----	SCHOOL BUILDING ADMINISTRATION	474,718.37	32,759.22	326,321.62	68.74	31,749.88	63.51
10E	25----	BUSINESS ADMINISTRATION	1,716,038.23	146,461.39	1,227,209.74	71.51	185,082.73	64.35
10E	26----	CENTRAL SERVICES	336,807.32	13,912.37	167,208.06	49.65	9,944.22	46.58
10E	27----	INSURANCE & JUDGMENTS	103,308.25		65,812.89	68.62	18,893.00	93.28
10E	28----	DEBT SERVICES	500.00					
10E	29----	OTHER SUPPORT SERVICES	273,113.30	17,249.54	295,333.02	108.14		98.90
10E	41----	TRANSFERS TO ANOTHER FUND	675,865.08					
10E	43----	PURCHASED INSTRUCTIONAL SERV	493,073.00	7,488.00	33,930.13	6.35		5.77
10E	49----	OTHER NON-PROGRAM TRANSACTIONS	12,000.00				11,282.39	70.08
Grand Expense Totals			8,454,845.70	594,259.27	4,947,237.53	58.28	590,857.28	55.88

Number of Accounts: 940

Funds Available to the District as of March 31, 2015:

First National Bank (General Checking) 2,071,137.18
Local Govt Investment Pool 589.05

Total 2,071,726.23

FNB Energy Efficiency Check Account 622,350.51

Current Line of Credit Balance (\$1,500,000 max) 1,500,000

Total Borrowed (through 3/31/15): 0.00

***** End of report *****

SCHOOL DISTRICT OF PHILLIPS

Notice is hereby given, in accordance with the provisions of Wisconsin Statute 65.90(5)(a), that the School Board of Phillips, on April 20, 2015, adopted the following changes to previously approved budgeted 2014 - 15 amounts. The following presents only adopted budget line items with changes. Unchanged line items are not presented.

GENERAL FUND (FUND 10)	PREVIOUS APPROVED AMOUNT \$	AMENDED APPROVED AMOUNT \$	CHANGE \$
REVENUES & OTHER FINANCING SOURCES			
210 Taxes	4,911,742.00	4,947,950.00	36,208.00
340 Payments for Services	172,375.00	179,808.00	7,433.00
610 State Aid -- Categorical	209,787.00	214,378.00	4,591.00
620 State Aid -- General	2,551,414.00	2,518,412.00	(33,002.00)
650 Student Achievement Guarantee in Education (SAGE)	229,000.00	242,128.60	13,128.60
690 Other Revenue	6,894.00	7,178.00	284.00
730 DPI Special Project Grants	144,972.85	147,116.00	2,143.15
750 IASA Grants	200,407.94	199,903.00	(504.94)
780 Other Federal Revenue Through State	12,000.00	53,396.41	41,396.41
860 Compensation, Fixed Assets	0.00	21,767.98	21,767.98
TOTAL REVENUES & OTHER FINANCING SOURCES	8,438,592.79	8,510,270.01	93,445.20
<i>Instruction</i>			
110 000 Undifferentiated Curriculum	1,608,490.80	1,625,890.80	17,400.00
210 000 Pupil Services	81,918.33	95,350.51	13,432.18
220 000 Instructional Staff Services	212,602.65	217,123.66	4,521.01
230 000 General Administration	249,303.06	259,003.06	9,700.00
250 000 Business Administration	1,716,038.23	1,736,346.23	20,308.00
270 000 Insurance & Judgments	103,308.25	95,913.25	(7,395.00)
290 000 Other Support Services	273,113.30	297,862.82	24,749.52
410 000 Inter-fund Transfers	675,865.08	682,666.08	6,801.00
430 000 Instructional Service Payments	493,073.00	536,784.45	43,711.45
TOTAL EXPENDITURES & OTHER FINANCING USES	5,413,712.70	5,546,940.86	133,228.16

SPECIAL PROJECT FUNDS (FUNDS 21, 23, 27, 29)	PREVIOUS APPROVED AMOUNT \$	AMENDED APPROVED AMOUNT \$	CHANGE \$
TOTAL REVENUES & OTHER FINANCING SOURCES	1,172,971.28	1,208,123.28	35,152.00
100 000 Instruction	860,496.34	865,551.34	5,055.00
400 000 Non-Program Transactions	19,624.00	49,721.00	30,097.00
TOTAL EXPENDITURES & OTHER FINANCING USES	880,120.34	915,272.34	35,152.00

Final Tax Levy
Revised OE in students
Final Library Aid
Final Equalization Aid
Final SAGE Aid
Final Computer Aid
Revised IDEA Title I Grant
Revised Title I Grant
Revised Nat'l Forest Income Aid
Insurance payment from bus accident
Revised 21st Century Grant
Revised Grants
Add'l library book purchase & scoreboard
Purchased chamber bucks for employees
Add'l transportation costs
Unemployment costs savings
Revised retirement costs
Fund 27 Transfer
Revised OE out students
Grant Revisions
Excess cost of Special Ed OE Student

MINUTES OF PHILLIPS BOARD OF EDUCATION REGULAR MONTHLY MEETING
Monday, March 16, 2015

- I. The Phillips Board of Education meeting was called to order by President Baratka at 6:00 pm in the 6-12 Learning Center. The pledge of allegiance was recited.
- II. Present: Adolph, Baratka, Distin, Krog, Marlenga, Pesko, Rodewald, and Student Liaison Otto. Absent: Rose and Willett. Administration present: Morgan, Theder, Hoogland, Scholz & Lemke. Others: Staff, students, community members and Price Co. Review.
- III. President Baratka stated that public notice of the meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the School District of Phillips' website, and The Price County Review.
- IV. Public Participation - None
- V. Ameresco representative gave the monthly report on the projects. The lighting project is in the installation stage and is 85% complete at this time. Crews continue to work three 12-hour days per week to take advantage of before and after school time to work in classrooms. Gym fixtures and most exterior fixtures are complete. The burner replacement project is complete and working well. The automation controls project is 75% complete with middle school and pool areas complete. Construction on the roof areas over the kitchen and commons will begin March 30th with kitchen area being scheduled over the Easter break. Ameresco estimates that Phillips is currently benefitting from approximately \$4,000 of energy savings cost to date during the project construction period.
- VI. Administrative and Committee Reports
 - A. Principal Report – PhMS/PH
 - 1) PhMS Students of the Month: Diesel Lasee (6), Marin Rose (7), and Emma Peterson (8)
 - 2) PHS Students of the Month: Acacia Angelo (12) and Wesley Kelly (10)
 - B. Principal Report - PES
 - 1) February students of the month: Daelyn Dieman (3) and JJ Heikkenen (1)
 - 2) March students of the month: Clarson Barnabas (K) and Pooja Muruganandan (4)
 - C. Pupil Services Director Report
 - 1) Special education numbers have been stable. However, there are 12 initial evaluations or re-evaluations to be completed this spring.
 - 2) The posting for a limited-term 40% speech/language pathologist has resulted in only one applicant interested, but not willing to commit to a limited-term position. There is money in the federal grant to make the position permanent. Consensus was to repost for a permanent 40% position.
 - 3) Juniors completed their ACT/Workkeys testing and it went well. Next month we will begin the Smarter Balance (grades 3-8) and Aspire

(grades 9-10) testing. The tests will be scattered so that optimum internet access will be available.

- D. Superintendent Report - Rick Morgan
 - 1. We currently have no qualified candidates for a world language position, but have a plan in place for 2015-16 with current staff. We will continue to take applications until a quality candidate is found.
 - 2. Superintendent Morgan will attend the Day at the Capitol event on March 18th sponsored by WASB. SAGE funding and budget proposals are two topics he hopes to be able to address.
 - 3. The annual legislative meeting will be held in Medford on March 30th.
 - 4. The CESA #12 Board/Administrator Conference will be held on April 29th.
- E. Finance Manager Report -- After completing the required paid lunch equity test, we will need to increase the price of school lunches by \$.05 at each school to bring us closer to the required average paid lunch required by DPI and the Healthy, Hunger-Free Act of 2010.
- F. Student Liaison Report - Liaison Otto informed the board of her concern over the guidance office being staffed with only one full-time person and indicated that Rebecca Anderson has been a great help as an intern.
- G. Facilities/Transportation committee met on March 12th with members of the Phillips Area Aquatic Foundation to discuss their proposal for funding help with the family locker room project. Kim Mess from the Foundation reported that they have been very busy with fundraising since the fall and have raised \$69,009.00 to date. They are requesting \$12,000 of funds from Fund 80 to complete the project. The committee also discussed options for the track and Superintendent Morgan recommended that formal bids be sought and brought to a future board meeting. Finally, the committee discussed a 10-year facilities plan to put in place in order to begin a Fund 46 account for facilities improvement. It is recommended that we use the "Column E" items from the original Ameresco study as a starting place.
- H. Business services meet on March 12th and discussed the facilities committee items and received updates on bus service projects. Bills were reviewed.

VII. Items for Discussion and Possible Action

- A. The leadership communication team proposed the use of two-thirds of the current additional compensation (\$20,000) for a culture climate goal for all employees during the 2014-15 school year. Because of the shortness of time this year, professional articles will be used and a presentable summation of thoughts prepared for fall inservice. Motion (Distin/Krog) to approve as presented. Motion carried 7-0.
- B. Motion (Rodewald/Krog) to approve up to \$12,000 from Fund 80 toward the Phillips Area Aquatic Foundation family locker room project. Motion carried 7-0.
- C. The final items for the CESA 12 contract will be presented next month. There are no anticipated changes at this time.
- D. Staffing updates will be discussed in closed session. There is no recommendation of reduction in force being discussed.
- E. Jim Nesbit informed the Board of the creation of a trap shooting club activity for middle and high school students. Eight students from Chequamegon

and 18 from Phillips have expressed interest which gives enough to field a middle school and high school program. There are currently nine schools in the Northern WI league. There are two coaches and several parent volunteers. The group would not be seeking club sport status at this time, but would like to use the SEALS name, as they are a cooperative activity. Questions and concerns were addressed. Motion (Adolph/Distin) to approve the trap shooting activity. Motion carried 7-0.

- F. The hockey co-op between Phillips and Chequamegon will be renewed. Hurley will not be joining.
 - G. Superintendent Morgan recommended that the district move forward with hiring two bus drivers to fill vacant positions and look at route restructuring this summer and into next school year.
- VIII. Motion (Willet/Krog) to approve following consent items. Motion carried 7-0.
- A. Approve minutes from February 16, 2015 regular board meeting.
 - B. Approve the second reading Policy #341.34 School Nutrition and Wellness revisions
 - C. Approved an increase in lunch prices of \$.05 at all three schools to meet DPI and Healthy, Hunger-Free Act of 2010 requirements.
 - D. Approved personnel report - continued recruitment of bus route drivers, world language teacher, and 40% speech/language pathologist.
 - D. Approval of bills from February 2015 (#338365 - 338503 and wires) for \$604,004.02.
- VIX. The next regular board meeting will be held on April 20, 2015 at 6:00 p.m. Items for discussion include CESA #12 contract.
- X. Motion (Krog/Adolph) to convene into executive session at the conclusion of the open session pursuant to WI Stat. Sec. 19.85(1) for the purpose of considering employment, promotion, retirement, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility to discuss administrative contracts and early retirement request. Motion carried 7-0 with roll call vote at 7:45 pm.
- X. The Board may reconvene into open session pursuant to 19.85(2), Wisc. Stat., if necessary to act on motions made during the executive session.
- XI. Motion (Krog/Marlenga) to reconvene into open session. Motion carried 7-0.
- XII. Motion (Rodewald/Adolph) to accept retirement request with a corrected request letter and Superintendent Morgan and Board President Baratka again meeting with the employee. Motion carried 7-0.
- XI. Motion (Baratka/Marlenga) to adjourn. Motion carried 7-0. Meeting adjourned at 9:18 pm.

Respectfully submitted,

Wendy Rodewald, Clerk
Board of Education

SCHOOL DISTRICT OF PHILLIPS
Special Board Meeting Minutes
April 8, 2015 – 4:30 PM
District Conference Room PhMS #143

- I. The Phillips Board of Education meeting was called to order at 4:30 pm in Phillips Middle School Room #143.
- II. Present from the Board of Education were Adolph, Baratka, Distin, Krog, Marlenga, Pesko, Rodewald, Rose, and Willett. Also present was Superintendent Morgan and Finance Manager Theder.
- III. Motion (Adolph/Krog) to convene into executive session at the conclusion of the open session pursuant to WI Stat. Sec. 19.85(1) for the purpose of considering employment, promotion, retirement, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion carried 9-0.
 - Early Retirement Request
 - Resignation Approval
- IV. Motion (Willett/Adolph) to adjourn at 5:20 pm. Motion Carried 9-0.

Respectfully Submitted,

Wendy Rodewald, Clerk
Board of Education

**Personnel Report
March 12, 2015 - April 17, 2015**

New Hires/Transfers

Name	Location Position Description	New Salary	Previous Employee Salary	Effective Date
Christine Tingo	40% Speech/Language	\$18,000.00	New Position	April 20, 2015
Melissa Dragovich	Bus Driver	\$18.00	N/A	April 20, 2015
Jay Janssen	Bus Driver	\$18.00	N/A	April 20, 2015

Recruitment

Position	Position Status	Location	Posting Date
World Language Teacher	Per World Language Plan	High School	01-19-2015
LTE Math Teacher	To end of 2014-15	High School	04-09-2015

Resignations/Retirements

Name	Position	Resignation/ Retirement	Effective Date	Years of Service	Location
Jody Podmolik	Cook/Server 5 Hours/Day	Resignation	April 20, 2015	5.5	PHS/Snack Bar