

# Phillips Board of Education Regular Board Meeting

Monday, April 21, 2014  
6:00 PM

Phillips Middle School IMC  
365 Highway 100  
Phillips, Wisconsin

**Our Vision:**

Preparing for Tomorrow

**Our Mission:**

To inspire and empower all students to reach their greatest potential.

**Our Goals:**

- Review and assess educational opportunities annually throughout the District that enables each student to achieve their greatest academic and social growth.
  - Develop annual objectives and plans that will promote safety and security.
- To create added awareness of the District by implementing or expanding communication strategies that involve family and community members throughout the District.

<b>School District of Phillips Regular Board Meeting Agenda</b>		Facilitator	Page #
I.	Call to Order (Pledge of Allegiance)	Baratka	
II.	Roll Call of Board Members	Baratka	
III.	Review of Compliance of Open Meeting Law	Baratka	
IV.	Public Participation Forum - Where members of the public will be allowed to make brief presentations to the board on items of interest to the school district. No action will be taken on items presented.	Baratka	
V.	Board Member Recognition	Morgan	
VI.	Oath of Office	Theeder/Rodewald	
VII.	Ameresco Presentation and Board Action	Representatives from Ameresco	
VIII.	Administrative Reports and Committee Reports		
	A. Principal Report – PhMS/PHS	Hoogland	
	1. Students of the Month		
	2. Educator Effectiveness Update		
	3. Varsity Football Program		
	B. Principal Report – PES	Scholz	
	1. Students of the Month		
	2. Educator Effectiveness Update		
	C. Director of Pupil Services Report	Lemke	
	1. Special Education Update		
	D. Student Liaison Report	Schleife	
	E. Superintendent Report	Morgan	
	1. Leadership Communication Team Update – Staffing 2014-15		
	2. Virtual School K-5 Options		
	3. CESA #12 Board/Administrator Meeting – April 30, 2014		PDF
	F. Finance Manager Report	Theeder	PDF
	1. Quarterly Finance Report		
	2. P-Card Program		
	G. Business Services Committee – April 17, 2014	Rodewald	
IX.	Items for Discussion and Possible Action		
	A. World Language Options	Morgan	
	B. Fund 80 Expenditures	Morgan	
	C. Schedule Board Organizational Meeting	Baratka	
	D. Distribution of Graduation Diplomas on Friday, May 23, 2014	Baratka	
X.	Consent Items	Baratka	
	A. Approval of Minutes from March 17, 2014 Regular Board Meeting		44-46
	B. Approval of Personnel Report		47
	C. Approval of Bills		PDF
XI.	Items for Next Board Meeting	Baratka	

XII.	Motion to convene into executive session at the conclusion of the open session pursuant to 19.85(1)(f), Wis. Stats., for the purpose of considering personal history of a student. <ul style="list-style-type: none"><li data-bbox="267 352 584 394">• Graduation Request</li></ul>	Baratka	
XIII.	The Board may reconvene into open session pursuant to 19.85(2), Wisc. Stats., if necessary, to act on motions made during the executive session.	Baratka	
XIV.	Adjourn	Baratka	

MINUTES OF PHILLIPS BOARD OF EDUCATION REGULAR MONTHLY MEETING  
Monday, March 17, 2014

- I. The Phillips Board of Education meeting was called to order by President Baratka at 5:00 pm in the 6-12 Learning Center. The pledge of allegiance was recited.
- II. Present: Adolph, Baratka, Distin, Marlenga, Rodewald, Pesko, Willett and Student Liaison Schleife. Absent: Arndt and Heidenreich. Administration present: Morgan, Hoogland, Scholz and Lemke. Others: Staff, students, and community members.
- III. President Baratka stated that public notice of the meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the District Phillips website, and The BEE.
- IV. Public Participation - Dr. Lyn Ludwig advocated for Spanish as a world language option and asked that world language options be added to next month's agenda.
- V. Administrative and Committee Reports
  - E (2) Ameresco representatives were present to give a mid-project update on energy saving facility improvement measures, long-term building improvement needs, and present a timeline. They highlighted PHS roof repair, PHS entryway and security options, and elementary school potential projects. The representatives will be here for the April business services committee meeting and will make their final presentation to the Board at the April 21<sup>st</sup> meeting. They will be looking for direction at that meeting for assembling the final project package. Final costs will be presented in May. If the project is approved, work can begin as soon as June.
    - A. Principal Report – PhMS/PHS – Colin Hoogland
      1. PhMS Students of the Month are Brook Pember (6), Kirsten Weik (7), and Ashley Kilty (8).
      2. PHS Students of the month are Graham Arneson and Nichole Reinke.
      3. PhMS/PHS staff continued to work on student learning objectives during the inservice time this morning. Most teachers have completed their second student survey and have entered it into their My Learning Plan.
    - B. Principal Report – PES – Dave Scholz
      1. PES staff did a gallery walk with their posted student learning objectives and gave and received input on how to improve them. Looked at SMART goals.
      2. PES Students of the Month are Nick Kaska (grade 3) and Alena Zorn (grade 2).
      3. Parent Outreach event sponsored by Title I last week was very well attended. A lite meal was followed by a performance by Randy Peterson.
      4. The building had a successful fund raiser to help out custodian Frank Soul who is out with a broken arm.
    - C. Pupil Services Report – Vick Lemke
      1. Special education is currently serving 125 students. There are seven referrals at this time.

2. The special education advisory committee met on March 4<sup>th</sup>. The committee is no longer mandated, but many school districts are keeping the committee for communication purposes. The committee looked at self-assessment, new initiatives, how to get STAR information to parents more efficiently, and expanding into more community involvement.
- D. Student Liaison Report – Kyle reported on the pros and cons of the eight period day after almost two years of use. There are some classes that would benefit from being able to have longer class periods.
  - E. Superintendent Report
    1. The Board needs to make some decisions on Fund 80 expenditures for this year yet. Mr. Morgan requested that the Phillips Area Aquatic Foundation be placed on the April agenda to discuss their locker room revision plans. Also discussed were the PHS auditorium and athletic field improvements.
    2. Ameresco presentation was done earlier in the meeting.
  - F. Finance Manager Report – Leah Theder was not available for this meeting. She will be presenting information about P-card purchasing plan next month.
  - G. Special Education Advisory Committee – March 4<sup>th</sup> – was addressed in Pupil Services Report.
  - H. Business services committee met on March 12, 2014. Items discussed included: P-card purchasing plan, proposed bus purchases, seatbelt use in school-owned vans, requirement for increasing lunch prices, and summer project wish list.
- VI. Items for Review and Possible Action
- A. The administrative team are reviewing the CESA #12 service contract for next year and believe there are a few services that can be reduced or eliminated. Motion (Pesko/Willett) to approve the contract for an amount not to exceed the 2013-14 service contract. Motion carried 7-0.
  - B. Jim Adolph, Jill Arndt, and Rick Morgan will be attending the March 31, 2014 legislative meeting in Medford.
  - C. As part of the National School Lunch Program, we are required to determine our average price for paid student lunches based on October figures. Since our average is still below the DPI requirement, we must raise lunch prices. Motion (Rodewald/ Willett) to increase lunch prices at PES to \$2.40, at PhMS to \$2.55, at PHS to \$2.90 and adult lunches to \$4.00 to meet guidelines. Motion carried 7-0.
  - D. Motion (Adolph/Willett) to approve out-of-state student field trips for German 2 students to attend the Festival of Nations in St. Paul and Physics students to attend Physics Days at Valleyfair in Shakopee, WI in May 2014. Motion carried 7-0.
- VIII. Motion (Willett/Rodewald) to approve following consent items. Motion carried 7-0.
- A. Approve minutes from February 17, 2014 regular board meeting.
  - B. Approve recruitment of PhMS track coach.

- C. Approval of bills from February 2014 (#336559 to 336722 and wires) for \$532,890.72.
  
- VII. The next regular board meeting will be held on April 21, 2014 at 6:00 pm. Items for next meeting include Ameresco presentation, virtual school options for K-Grade 5, world language options, and planned meeting items.
  
- VIII. Motion (Willett/Adolph) to adjourn. Motion carried 7-0. Meeting adjourned at 6:15 p.m.

Respectfully submitted,

Wendy Rodewald, Clerk  
Board of Education

**Personnel Report  
March 15, 2014 – April 17, 2014**

<b>New Hires/Transfers</b>					
<b>Name/Location Position Description</b>	<b>Category</b>	<b>Position Status</b>	<b>New Salary</b>	<b>Previous Employee Salary</b>	<b>Effective Date</b>
Kirsten Gabay	PEA	Middle School Track Coach	\$984.00	\$984.00	2014 Season

<b>Recruitment</b>				
<b>Position</b>	<b>Position Status</b>	<b>Category</b>	<b>Location</b>	<b>Posting Date</b>
PhMS Track Coach	Replace Andy Marshall	PEA	PhMS	3/6/2014
K-12 Art Teacher	Replace Sheila Miske	PEA	K-12	3/21/2014

<b>Retirements – Resignations</b>					
<b>Name</b>	<b>Position</b>	<b>Resignation/ Retirement</b>	<b>Effective Date</b>	<b>Years of Service</b>	<b>Location</b>
Darrell Gago	PHS Varsity Football Coach	Resignation	Immediately	1	PHS
John Deneen	PHS Special Ed Teacher	Resignation	June 6, 2014	1	PHS

# **CESA #12 Board/Administrator Conference**

**Wednesday, April 30, 2014**

**Lakewoods Resort, Cable**

## **“Career and College Readiness – Agenda 2017”**

*What does it mean?*

*How do we accomplish it and how do we develop student career plans?*



**5:00-6:00 P.M.**

***Social Hour/Registration***

**6:00-6:10 P.M.**

***Opening Remarks***

***Kenneth Kasinski, CESA #12 Administrator***

***Jim Crandall, CESA #12 Board Chair***

**6:10-6:20 P.M.**

***“Wisconsin High School Teacher of the Year 2014”***

***Richard Erickson, Bayfield School District***

**6:20-7:00 P.M.**

***Dinner***

**7:00-8:15 P.M.**

***Dan Conroy, Vice President of Human Resources and***

***Talent Management, Nexen Group Inc***

***Dr. Robert Meyer, President,***

***Wisconsin Indianhead Technical College***

**8:15-8:45 P.M.**

***College and Career Readiness Career Plan***

***Consultant from the Wisconsin Department of Public Instruction***

***To register for this event please contact your district office.***



FFPLC SRC FUNC	PRJ LOCAL	SRC	Revised Budget	March 2013-14 Monthly Activity	FYTD Activity	2013-14 FYTD %	March 2012-13 Monthly Activity	2012-13 FYTD %
10R---	211 50000-	CURRENT YEAR PROPERTY TAX	4,844,788.53		2,814,546.60	58.09		57.68
10R---	213 50000-	MOBILE HOME TAX	1,900.00		1,319.64	69.45		63.39
10R---	249 50000-	TRANSPORTATION FEES	5,300.00		2,722.51	51.37	285.26	79.68
10R---	271 50000-	ADMISSIONS	13,500.00	1,484.00	14,803.00	109.65	1,250.00	103.05
10R---	279 50000-	OTHER SCHOOL ACTIVITY INCOME	1,500.00	70.00	2,887.30	192.49		276.80
10R---	280 50000-	INTEREST ON INVESTMENTS	8,000.00	1,063.50	4,986.97	62.34	1,114.96	69.85
10R---	292 50000-	STUDENT FEES	21,000.00		19,547.00	93.08	1,610.00	85.98
10R---	293 50000-	RENTALS	10,500.00	3,257.53	10,644.82	101.38	3,071.34	103.64
10R---	341 50000-	REGULAR DAY SCHOOL	6,500.00	500.00	8,250.00	126.92	500.00	63.33
10R---	345 50000-	OPEN ENROLLMENT WI SCH. DIST.	155,640.00					
10R---	515 50000-	TRANSIT OF AIDS INTER. SOURCES	1,000.00		1,820.00	182.00		540.00
10R---	517 50000-	TRANSIT OF FEDERAL AIDS	4,900.00					
10R---	612 50000-	TRANSPORTATION AID	60,312.00		60,312.00	100.00		97.22
10R---	613 50000-	LIBRARY AID	25,000.00					
10R---	619 50000-	OTHER STATE AID	61,875.00	61,875.00		100.00		
10R---	621 50000-	EQUALIZATION AID	2,692,215.00	660,977.00	1,718,540.00	63.83	623,300.00	63.80
10R---	630 50000-	SPECIAL PROJECT GRANTS	5,360.00		5,360.00	100.00		66.67
10R---	650 50000-	SAGE AID	229,079.72		152,719.82	66.67		123.85
10R---	660 50000-	STATE REVENUE THROUGH LOCAL	1,100.00	1,945.17		176.83		
10R---	691 50000-	COMPUTER AID	6,662.00		5,370.00	8.46		16.96
10R---	730 50000-	SPECIAL PROJECT GRANTS	63,482.76					
10R---	751 50000-	ESEA TITLE IA	219,404.00					
10R---	780 50000-	FED AID THRU STATE NOT DPI	82,842.00	12,141.00	12,141.00	14.66		
10R---	860 50000-	SALE/LOSS OF FIXED ASSETS					3,379.00	183.92
10R---	861 50000-	EQUIPMENT SALES/LOSS						100.00
10R---	971 50000-	REFUNDS - PRIOR YR., E-RATE	115,014.29		28,204.61	24.52		78.34
10R---	990 50000-	MISCELLANEOUS	300.00					57.84
10R---	999 50000-	COPY FEES	300.00		9.75	3.25		
10-----		GENERAL FUND	8,637,475.30	743,313.20	4,928,005.39	57.05	634,510.56	57.55
Grand Revenue Totals			8,637,475.30	743,313.20	4,928,005.39	57.05	634,510.56	57.55

Number of Accounts: 48

\*\*\*\*\* End of report \*\*\*\*\*

FDT	OBJ	FUNC	PRJ	OBJ	Revised Budget	March 2013-14 Monthly Activity	FYTD Activity	2013-14 FYTD \$	March 2012-13 Monthly Activity	FYTD \$	2012-13 FYTD \$
10E	---	11	---	UNDIFFERENTIATED CURRICULUM	1,538,357.96	124,177.64	981,844.07	63.82	131,104.29	63.67	63.67
10E	---	12	---	REGULAR CURRICULUM	1,675,831.79	126,134.17	1,027,084.59	61.29	161,793.29	64.59	64.59
10E	---	13	---	VOCATIONAL CURRICULUM	306,432.01	24,244.45	182,310.45	59.49	28,330.23	64.75	64.75
10E	---	14	---	PHYSICAL CURRICULUM	143,089.17	10,419.40	86,805.44	60.67	12,970.76	64.07	64.07
10E	---	16	---	CO-CURRICULAR ACTIVITIES	113,887.17	13,482.57	73,996.53	64.97	17,622.99	71.69	71.69
10E	---	17	---	OTHER SPECIAL NEEDS	19,809.80	1,208.78	8,651.13	43.67	2,052.12	64.91	64.91
10E	---	21	---	PUPIL SERVICES	87,228.04	6,257.34	49,639.54	56.91	9,722.31	58.14	58.14
10E	---	22	---	INSTRUCTIONAL STAFF SERVICES	216,254.66	12,045.12	111,422.21	51.52	21,531.07	60.07	60.07
10E	---	23	---	GENERAL ADMINISTRATION	265,483.86	15,955.59	170,012.15	64.04	18,282.54	76.45	76.45
10E	---	24	---	SCHOOL BUILDING ADMINISTRATION	492,137.50	31,749.88	307,206.71	62.42	32,209.03	63.25	63.25
10E	---	25	---	BUSINESS ADMINISTRATION	1,759,488.96	205,359.38	1,146,559.82	65.16	132,763.17	67.80	67.80
10E	---	26	---	CENTRAL SERVICES	343,306.09	9,944.22	159,908.38	46.58	12,513.23	70.44	70.44
10E	---	27	---	INSURANCE & JUDGMENTS	122,164.00	18,693.00	98,940.12	80.99	25,912.76	77.83	77.83
10E	---	28	---	DEBT SERVICES	1,000.00					100.00	100.00
10E	---	29	---	OTHER SUPPORT SERVICES	383,967.87		379,756.54	98.90		99.46	99.46
10E	---	41	---	TRANSFERS TO ANOTHER FUND	682,123.78					0.03	0.03
10E	---	43	---	PURCHASED INSTRUCTIONAL SERV	461,071.00					11.11	11.11
10E	---	49	---	OTHER NON-PROGRAM TRANSACTIONS		11,282.39		5.77	6,474.87		
Grand Expense Totals					8,611,633.56	611,153.93	4,822,046.00	55.99	613,282.66	59.33	59.33

Number of Accounts: 942

Funds Available to the District as of March 31, 2014:

\*\*\*\*\* End of report \*\*\*\*\*

First National Bank	2,395,929.72
Local Gov't Investment Pool	567.09
<b>Total</b>	<b>2,396,496.81</b>