

MINUTES OF PHILLIPS BOARD OF EDUCATION ORGANIZATIONAL MEETING
Monday, June 20, 2022

- I. The Phillips Board of Education regular Board meeting was called to order by President Pesko at 6:00 p.m. in the District Office/Early Learning Center Commons. The Pledge of Allegiance was done.
- II. Present: Baxter, Bilgrien, Denzine, Fox, Halmstad, Krog, Pesko, and Rose. Absent: Van De Voort, and Student Liaison
- III. Administration present: Business Manager Lehman, Principal Scholz, Pupil Services Director Lemke. Others: Staff and community members. The meeting was available via Zoom for online attendance.
- IV. President Pesko stated that public notice of the meeting was properly posted according to Wisconsin Statute 19.84(4). Notice was posted at all school-owned buildings, the School District of Phillips' website, and the Price County Review.
- V. Public Participation - Shirley Smith thanked the district for including the board member emails on the website and noted that the School Forest is not well marked.
- VI. Administrative and Committee Reports
 - A. Dave Scholz, Elementary Principal
 1. Principal Scholz presented the year-end AGR report. All grades made excellent gains this year from the start-of-year benchmarks. Kindergarten and Grade one did not meet the 80% goal for the year, while second and third grade exceeded the goal. Items affecting goal achievement included new reading and writing curriculum in the past two years, pandemic influences resulting in students starting at low academic levels in the lower grades. The elementary school continues to seek quality classroom aides to help with catching students up.
 2. The move from the old PES building to the remodeled middle school building was a huge undertaking and all the staff worked very hard in the two to three days of packing and moving. Maintenance, custodians, and additional high school students assisted the staff in the move. June 27th the rooms used for summer school and the office will be moved to the new location.
 - B. Vicki Lemke, Pupil Services Director
 1. Students of the month for May in the middle school were: 6th - Douglas Wagner; 7th - Austin Kotke; 8th - Evan Johnson & Spencer Henney
 2. Director Lemke presented the revisions made to the Academic & Career Planning website to the Board for their annual review. This year a lot of work was done on the plan, including a self-assessment with the help of CESA #12. A review of how the components are being implemented by grade level and post secondary data was reviewed. Jon Pesko requested that a board member be included in the committee beginning in the fall.
 - C. School Forest Report met on June 8, 2022 and discussed:
 1. The full committee met to review the design and gave feedback. Available revenue and fundraising options were discussed.
 2. The committee is asking the policy committee to look at policies regarding use of alcoholic beverages for rental and potential of having firearms for raffles by wildlife organization groups.

3. Discussed naming rights and donation recognition. Sherri Pesko shared the documents used by Northwoods Players as a starting point for fundraising.
- D. Policy committee meeting met on June 15, 2022 and discussed:
1. Bringing Policy #820 Community Use of School Building and Facilities to full Board for discussion on managing/controlled use of alcohol at outside events held on school property.
 2. Discussed transition of new committee members having the opportunity to review the electronic device use policy and ethics language policies.
 3. No requests were submitted for review for the 2022-2023 Employee Handbook.
 4. Policies regarding administration of medication and Series 200/Evaluations were kept on the future agenda items.
- E. Revenue committee met on June 16, 2022 and discussed:
1. The auditorium refresh project is going well. Seats were removed by Northwoods Players (NWP) and Cranberry Lake crew. Curtains were removed by NWP and black draperies were donated to the Prentice School. Installation of curtains and lights is scheduled for July 5th, carpeting for July 18th, and seats for July 25th. New entryway is on schedule and the open house will be August 15th.
 2. Marc Peterson presented an elevation drawing of the proposed greenhouse/aquaponics center and shared ideas and thoughts regarding thermal heating, community support, and grant funds. Exterior materials are already on site.
 3. School Forest project - see committee report above.
- F. Facilities and transportation committee met on June 16, 2022 and discussed:
1. Facility items included installation of equipment, pneumatic controls for heat and air for District Office and Early Learning Center (DOELC), roof on the newest portion of DOELC needs to be addressed, continued discussions on use of the usable portion of the building..
 2. Transportation items included need to increase the amount of propane purchased and locking in a price for the coming year, diesel tank permit needs to be updated, mileage increase for van and bus usage, repairs to buses are being made as needed, a new driver has been trained and licensed, an old van will be sold at auction, and Jason is attending a transportation convention this week.
- G. Business services committee met on June 16, 2022 and discussed:
1. Construction update
 2. Individual board member requests on agenda items for the regular board meeting will be discussed at the committee and administrative level and brought to the Board of Education as needed.
 3. Reviewed current vacancies (Custodian, IT, 4K teacher, 50% Title teacher, 50% ESL teacher, paraprofessionals, coaching positions) and recent hires (HS social studies, MS science, Principal, and Pupil Services Director)..
 4. Building administrative structure will remain the same at this time. August meeting will include the start of superintendent replacement for 2023-2024.
 5. Committee meetings will be held in the DOELC Room #410. Technology is being set up for these meetings. The District office has moved and is set up in the newest portion of the building.
 6. Maintenance team will be meeting to discuss duties and responsibilities for the new buildings.

7. Food service planning for 2022 includes purchase and installation of a new dishwasher, potential increase to lunch prices, potential increase for milk prices due to distribution issues, increasing a staff position to full-time, possible replacements for future retirements. The Board Nutrition committee needs to meet. The DPI summer lunch review went well.
8. Employee compensation requests will be vetted through the new compensation committee.
9. Regular agenda was reviewed and estimated time allotments will be added to future agendas.
10. Bills will be reviewed before Monday's board meeting.

VII. Items for Discussion and Possible Action

- A. President Pesko reported the Parking Lot Project has begun and concrete work will be done in June and asphalt in July. The punch list is being reviewed and final lists will take place this week. The glass entry for the auditorium is on schedule.
- B. The staffing update was covered in the businesses services report.
- C. Building administration structure review was covered in business services report.
- D. No changes have been requested for the Employee Handbook.
- E. Motion (Rose/Krog) to approve annual renewal of up to \$1,000,000 line of credit with Forward Bank for the 2022-2023 school year. Business Manager Molly Lehman will determine the amount for this year with Forward Bank. Motion carried 7-0-1 (Pesko abstain).
- F. Following discussion a motion (Fox/Halmstad) to table the purchase of dishwasher for \$54,840.00 until next month was made. Motion carried 7-1 with roll call vote (Baxter).
- G. Motion (Fox/Denzine) to approve naming rights for the school forest building of \$200,000 for lifetime naming right and \$150,000 for 15-year naming right. Motion carried 8-0.

VIII. Consent Items - Motion (Krog/Halmstad) to approve the following consent items. Motion carried 8-0.

- A. Minutes from May 16, 2022 Board Meeting.
- B. Personnel report - Accepted resignations from Jodi Podmolik, JV volleyball coach (9 years); Fay Stewart, position ended (1 year), and Kurt Weber, MS head football coach (3 years). Approved hiring of Kevin Wellman, 6-12 principal, Emily Knipp, HS social studies teacher; and Sue Elliott, MS science teacher.
- C. Approve bills from May 2022 (#350046-350205 and wires) for a total of \$644,384.62..

IX. The next regular board meeting will be held on July 18, 2022 at the District Office/ Early Learning Center Commons at 6:00 p.m.

X. Motion (Fox/Baxter) to adjourn. Motion carried 8-0. Meeting adjourned at 7:30 p.m.

Respectfully submitted,

Anne Baxter, Clerk
Board of Education

THE SCHOOL DISTRICT OF PHILLIPS

Price County Review
P.O. Box 170
Phillips, Wisconsin 54555

APPROVED FOR PUBLICATION

Minutes of School Board Meeting
June 20, 2022
6:00 PM

Anne Baxter, Clerk
Board of Education